

Meeting of the Board of Education  
Country Club Hills School District 160  
Monday, May 20, 2013

Southwood Middle School  
18635 S. Lee Street  
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:05 p.m. Upon roll call, members Densmore, Doss, Thurman, and Giles were found to be present. Absent: Hutson, McClelland, and Young. Also in attendance: Superintendent Dr. Scott and Mrs. Martin, Director of Special Education. Dr. Ali was seated at 7:00 p.m.

**Call to Order and Roll Call**

The assembly participated in the Pledge of Allegiance.

**Pledge of Allegiance**

**Closed Session**

At 6:07 p.m., it was moved by Mrs. Doss, seconded by Mrs. Densmore, that the Board recess to closed session to (1) consider information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; (2) collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (3) student disciplinary cases; (4) the placement of individual students in special education programs and other matters relating to individual students. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

Recess to Closed Session

At 7:00 p.m., it was moved by Mrs. Doss, seconded by Mrs. Densmore, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

Reconvene to Open Session

Upon Ms. Giles recommendation, it was moved by Mrs. Doss, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of May 20, 2013. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

**Approval of the Agenda**

**Approval of Minutes  
and Financial Statements**

It was moved by Mrs. Densmore, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of April 17, 2013, its Special Meetings of April 29, 2013 and May 6, 2013, and its Business Committee Meeting of April 10, 2013. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

Minutes of Meetings  
of the Board

It was moved by Mrs. Densmore, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for May 20, 2013, and does thereby authorize payment of expenses itemized therein, to wit:

Disbursement Journal for  
May 20, 2013

Fund

Education	\$	299,291.24
Operations/Maintenance	\$	80,310.92
Debt Service	\$	374.50
Transportation Fund	\$	179,927.13
Capital Projects	\$	750.75
<u>Total Accounts Payable</u>	\$	<u>560,654.54</u>

Payrolls

04/26/2013	\$	393,514.17
05/10/2013	\$	406,896.01
<u>Total Payrolls</u>	\$	<u>800,410.18</u>

Total Disbursement Journal                      \$     1,361,064.72

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

It was moved by Mrs. Densmore, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended April 30, 2013. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

Financial Statements for the  
Period Ended April 30, 2013

Dr. Scott stated that the attendance award for April is awarded to Meadowview School with an ADA of 95.35%. Congratulations to Meadowview administration and staff!

**Special Presentation:  
Attendance Award**

Ms. Giles, on behalf of the Board of Education, presented a plaque of recognition of service to Henrietta Turner, and thanked her for the contributions she has made towards bettering the education of our students during her twelve year tenure as a board member.

**Special Presentation:  
Honoring Out-Going School Board  
Member Mrs. Turner**

Ms. Giles, on behalf of the administration and the Board of Education, presented a gift of appreciation to the following retiring staff for their many years of service to the school district:

**Special Presentation:  
Annual Ceremony  
Honoring Retiring Staff**

Sykuta School:	Gladys Kendrick	1987 – 2013
	Linda Meester	2004 – 2013
Meadowview School	Barbara Graf	1998 – 2013
	Dorothy Williams	1996 – 2013

Ms. Lay, Mandarin teacher at Sykuta School, and some of her students presently being exposed to this language, gave verbal demonstrations of what they have learned in just one year of being taught the language. They also showcased toys used by Chinese students.

**Special Presentation:  
Mandarin Students Sykuta School**

Dr. Scott took this opportunity to thank the board for bringing Mandarin in as a second foreign language, in addition to Spanish, to our students.

Simona Jackson, Christian Maclin, Chi Chi Chima, and Matthew Carter, all eighth grade students who were able to go on the trip to Washington D.C., gave their impressions of the trip. The consensus was the trip was a once in a lifetime experience for them, and their exposure to the many monuments dedicated to our country and also civil rights were very thought provoking and something they will always remember. While the bus trip was long, time passed enjoyably in visiting with each other and their teachers in a setting other than school, and having an opportunity to get to know each other on a more personal level. Additionally, they all agreed the food and hotel accommodations were great and they were glad they were able to go on the trip. Jennifer Hammond, Asst. Principal at Southwood, was the administrator for the trip and she also found it as educational and entertaining as the students.

**Special Presentation:  
Washington D.C. Student  
Participants**

Dr. Scott thanked board members for approving the trip and also the administrators and parents for their support.

A webinar was held for board members on BoardDocs, an online paperless system that manages every aspect of the preparation, approval and distribution of documents associated with board meetings.

**Special Presentation:  
Board Docs**

**Recognition of Public**

Upon President Giles' recommendation, it was moved by Mrs. Doss, seconded by Mrs. Densmore, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

Public Forum—Opened

Portia Lyons, 5038 W. 179<sup>th</sup> Street, is the parent of a medically fragile child. She expressed her dissatisfaction with the medical care her child is receiving in an out of district school setting. While she is grateful for the support she has received from Dr. Scott and Mrs. Martin, she is requesting an alternative placement for her child.

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Doss, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

Public Forum—Closed

## **Reports of the Board of Education**

In Mrs. McClelland's absence, Mrs. Densmore reported the committee met on May 14 and reviewed 27 board policies that will be recommended for 30 day public display later in the meeting. Their next scheduled meeting is Tuesday, June 11<sup>th</sup>, 6:30 p.m., at the District Office.

**Executive Committee**

Due to the absence of Mrs. Hutson, Chair, no report was given

**Business Committee**

Ms. Giles extended a thank you, on behalf of the Superintendents Commission for the Study of Demographics & Diversity, for the district's support and participation in this yearly conference. The dates for next year's conference are March 20, 21, 2014.

**President's Report**

She has received an invitation for board members and Dr. Scott to meet with the Country Club Hills' mayor and Chief of Police to review changes in Homeland Security. A tentative date of Tuesday, June 20, 6:00 p. m. at Southwood, was agreed upon but will not be finalized until the absent board members can be polled for their availability.

## **Report of the Superintendent of Schools**

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

Consent Agenda

- The resignation of Julie Snoreck, 8<sup>th</sup> grade Math Teacher, Southwood Middle School, at the close of the 2012-2013 school year.
- The resignation of, for purposes of retirement, of Dorothy Williams, teacher aide, Meadowview School, effective June 3, 2013.
- The approval to place on public display until the June Board Meeting the drafts of the following revised policies :

### **PRESS Issue 80**

- 2:20 – Powers and Duties of the School Board
- 2:30 – School District Elections
- 2:110 – Qualifications, Term, and Duties of Board Officers
- 2:220 – School Board Meeting Procedure
- 4:100 – Insurance Management
- 4:170 - Safety
- 6:60 – Curriculum Content
- 6:65 – Student Social and Emotional Development
- 6:110 – Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program
- 2:125 – Board Member Expenses
- 2:140 – Communications To and From the Board
- 2:200 – Types of School Board Meetings
- 4:45 – Insufficient Fund Checks and Debt Recovery
- 5:30 – Hiring Process and Criteria

- 5:125 – Personal Technology and Social Media; Usage and Conduct
- 6:210 – Instructional Materials

PRESS Issue 81

- 4:15 – Identify Protection
- 4:140 – Waiver of Student Fees
- 4:170 – Safety
- 5:50 – Drug-and Alcohol-Free Workplace; Tobacco Prohibition
- 5:260 – Student Teachers
- 6:170 – Title I Programs
- 6:190 – Extracurricular and Co-Curricular Activities
- 6:240 – Field Trips
- 7:305 – Student Athlete Concussions and Head Injuries
- 8:25 – Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
- 7:190 – Student Discipline

➤ Does hereby accept the following donation:

- \$120 from Barbara Oliver, for the purpose of purchasing books for Sykuta School Media Center, in memory of Terry Peryam, a former employee.

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

**Personnel Items**

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the posting of a technology teacher for Meadowview School for the 2013-2014 school year. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

Hiring of Technology Teacher

**Action Items**

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the awarding of a bid received from Stronghold Construction, Inc., in the amount of \$141,580.00, for domestic water piping replacement work at Southwood Middle School, as approved by the Business Committee and appended to the official minutes of this meeting. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

Water Piping Replacement Work

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Thurman, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does approve awarding a contract to Carnow, Conibear and Associates, Ltd., in the amount of \$10,670.00, for asbestos removal for the piping replacement project as approved by the Business Committee and appended to the official minutes of this meeting. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

Asbestos Removal for Piping Replacement Project

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Thurman, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the purchase of AimsWeb, in the amount of \$15,700.00, for the purpose of the District’s monitoring tool, as presented and appended to the official minutes of this meeting. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

AimsWeb

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Thurman, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the administrator contracts for the 2013-2014 school year, as recommended by the school district attorney Franczek Radelet. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Thurman, and Ms. Giles. Motion carried.

**Information Items**

Dr. Scott gave a brief recap of data collected at the end of the third quarter.

**Data Tool Update**

**Study Island - District**

2011 scores – Math – % correct	73.3
2012 scores – Math – % correct	73.6
2011 scores – Reading – % correct	70.5
2012 scores – Reading– % correct	74.
2011 scores – Science – % correct	67.9
2012 scores – Science – % correct	78.1

Overall, sessions and time spent by the students on Study Island in the above subject areas has appreciated greatly and is evidenced by a total increase from 70.6% in 2011 to 75.2% in 2012.

**Attendance data**

Sykuta – Attendance figures through March were slightly higher at 92.34% as opposed to 91.98% for the same period in 2012. Their overall attendance percentage to date is 93.23% which is higher than the 92.56% posted for the entire 2012 school year.

Meadowview – Attendance figures through March were slightly higher at 95.38% as opposed to 94.44% for the same period in 2012. Their overall attendance percentage to date is 94.79% which is lower than the 95.05% posted for entire 2012 school year.

Southwood – Attendance figures through March were slightly lower at 93.85% as opposed to 94.32% for the same period in 2012. Their overall attendance percentage to date is 94.89% which is higher than the 94.51% posted for the entire 2012 school year.

**SWIS (discipline data)**

Both in school and out of school suspensions have decreased dramatically at all three schools during the 2012-2013 school year.

Dr. Scott reminded board members of the upcoming graduation activities which include the brunch and ribbon pinning ceremony on May 23 at the Tinley Park Convention Center, the picnic on Tuesday, May 28, at Southwood, and the graduation on Wednesday, May 29, at the Tinley Park Convention Center, at 6:00 p.m. Schedules permitting, she invited them to participate in any or all of the festivities.

**Graduation Activities**

Dr. Scott reported Mrs. Freda McArthur has agreed to serve as the liaison for the Country Club Hills School District 160 Educational Foundation. She has studied the bylaws dated January 24, 1991 to determine the steps necessary to reactivate the foundation. In addition to the liaison member, a Board of Directors consisting of six members is necessary and asked board members for recommendations for these positions. Her goal is to have the Foundation up and operational with the first meeting taking place in October, 2013.

**Education Foundation**

**Supplementary Reports—  
Administration**

No report due to the absence of Mr. Dean.

**Business Manager**

Mrs. Martin reported:

**Director of Special Services**

Forty of our students are under our Preschool for All grant. In collaboration with CEDA, we will be able to offer dual enrollment for 10% of our IEP students so they will be able to benefit from a longer school day. CEDA's schedule includes an August 12<sup>th</sup> Welcome Date and our district has been invited to attend. Another plus side to this arrangement is they also use Teaching Strategies for their curriculum just as we do and have invited our staff to join in the training they will offer.

**Early Childhood / CEDA**

Dr. Ali reported:

**Assistant Superintendent**

Summer school classes for our students will begin on Wednesday, June 5, and end on Thursday, June 27 – a total of 17 days of attendance. During this same period, enrichment classes for fourth graders will be held at Meadowview for 3 hours and 3 hours at Governors State University in an Economics Achievers program. Hillcrest and Tinley Park High Schools are both offering classes for incoming freshmen and our eighth graders have received information about the programs.

Summer School Programs

Students in grades 6-8 have completed the district wide administration of the SCMI Common Mars Assessment. Scores from this assessment will help inform the district's future instructional decisions in preparation for implementing CCSS in mathematics.

SCMI

District 160 is one of eight participating districts in the south suburbs participating in SCMI curriculum analysis reviews. Prospective math programs are reviewed to determine alignment to CCSS, and assess which programs should be considered for future adoption.

She has attended SCMI leadership meetings throughout the school year. The meeting held on April 26 focused on a discussion of the progress made over the last three years, and to outline next steps for the fourth year of implementation. On May 8, she worked collaboratively with District 160 SCMI lead teachers and building principal, Dr. Nelson, to review students' performance on the MARS assessments.

Working collaboratively with Adrienne Merritt, Director of PD PICE, and with district administrators and teachers, helped plan, coordinate, and implement the Student Technology Fair / Artist Showcase held on April 25, and the Annual Spring Concert held on May 16.

Young Artists Showcase /  
Student Technology Fair  
Annual Spring Concert

Again working collaboratively with Adrienne Merritt, helped plan and coordinate the Annual Title I parent meeting held on May 8. Also assisted in the design of a discussion forum to gather parent input for district programs and instructional initiatives. Parents expressed the desire to have more meetings scheduled throughout the school year, and also their satisfaction with a number of programs already in place; i.e., ICare, Sykuta's *Real Men Read* program, and the reading nights held at the schools.

Title I Parent Meeting

An additional \$4,000 was obtained through ISC4 to be used for Rising Star Special Projects. These additional dollars will be combined with Title I grant funds and used to conduct a curriculum writing institute for teachers to be held in June.

Grants

She attended the following conferences during the months of April and May:

Conference Attendance

- Illinois Association of Title I Directors - April 17<sup>th</sup>
- Rising Star Monitoring and Sustainability - May 18<sup>th</sup>
- Common Core ELA Shifts Training - May 2<sup>nd</sup>, 2013
- Consortium for Educational Change PERA Workshop - April 22<sup>nd</sup>
- Administrators Academy Course #1336 on Discipline for Special Education Students and Legal Issues - May 14<sup>th</sup>, 2013

Dr. Scott reported:

**Superintendent of Schools**

It has been over four years since the schools were reorganized making Sykuta a PreK-3 building, Meadowview 4-6, and Southwood 7-8. She believes this was a very positive move and the students seem better engaged, both academically and with extra curricular activities.

Mr. Jerauld, Music, now includes fifth graders in the band and the positive effect was shown in the performances at the Spring Music Concert. Acoustic guitars have been introduced into the curriculum and the students are exuberant in their enthusiasm with more students embracing musical skills and anxious to build on them. The choirs, led by Mrs. Meester from Sykuta and Mrs. Thomas from Southwood provided much enjoyment to the audience. Students as young as the kindergarteners were able to sing their parts in different octaves.

Musical Activities

The students in Mrs. Thomas' and Mr. Jerauld's classes participated in Music in the Parks held at Great America on May 18. Mrs. Thomas' choir was awarded 1<sup>st</sup> place in the Middle School Mixed Choral Division, and Mr. Jerauld's band also received a trophy for their performance.

The combined Artist Showcase and Technology Fair held at Southwood on April 25 was another opportunity to share and enjoy what the students are creating during the school year. Both activities were phenomenal and it is awe inspiring to see what talents our students possess and the opportunities they have to bring these talents forth. She is grateful to the board for making programs like this possible, and to the administrators for the role they play in developing the whole child.

Artist Showcase / Tech Fair

As a community service project, members of the National Elementary Honor Society at Meadowview organized a walk for cancer project. They involved all students and staff at the school and the money raised was then donated to the American Cancer Society.

Cancer Walk

A Junior Achievement career day was recently held at Southwood. This was a chance for students to learn first-hand about various job opportunities, and the qualifications needed to obtain them.

JA in a Day

No reports.

**Supplementary Reports—  
Board of Education**

**Adjournment**

It was moved by Mrs. Densmore, seconded by Mrs. Doss, that the meeting be adjourned. Upon voice vote, all members voted *aye*. The meeting was adjourned at 8:30 p.m.

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J. Kay Giles, President, Board of Education

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Monique Thurman, Secretary, Board of Education