

Meeting of the Board of Education  
Country Club Hills School District 160  
Monday, February 25, 2013

Southwood Middle School  
18635 S. Lee Street  
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:15 p.m. Upon roll call, members Densmore, Hutson, Turner, Young, and Giles were found to be present. Absent: Doss and McClelland. Also in attendance: Superintendent Dr. Scott. Business Manager Mr. Dean and Assistant Superintendent Dr. Ali were seated at 7:13 p.m.

**Call to Order and Roll Call**

The assembly participated in the Pledge of Allegiance.

**Pledge of Allegiance**

**Closed Session**

At 6:15 p.m., it was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) litigation. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Recess to Closed Session

At 7:20 p.m., it was moved by Mrs. Hutson, seconded by Mrs. Densmore, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Reconvene to Open Session

Upon President Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the amended agenda for the meeting of February 25, 2013. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Approval of the Agenda**

**Approval of Minutes  
and Financial Statements**

It was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the amended minutes of its meeting of January 28, 2013, its Special Meeting of January 28, 2013, February 6, 2013, and February 13, 2013; its Business Committee Meeting of January 22, 2013, and its Executive Committee Meeting of January 22, 2013. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Minutes of Meetings  
of the Board

It was moved by Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for February 25, 2013, and does thereby authorize payment of expenses itemized therein, to wit:

Disbursement Journal for  
February 25, 2013

Fund

Education	\$	242,723.28
Operations/Maintenance	\$	75,196.82
Transportation	\$	127,699.31
Capital Projects	\$	14,559.04
Tort Immunity	\$	28,609.25
<u>Total Accounts Payable</u>	\$	<u>488,787.70</u>

Payrolls

02/01/2013	\$	411,350.63
02/15/2013	\$	416,265.23
<u>Total Payrolls</u>	\$	<u>827,615.86</u>

<u>Total Disbursement Journal</u>	\$	<u>1,316,403.56</u>
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Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

It was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended January 31, 2013. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Financial Statements for the  
Period Ended January 31, 2013

Dr. Scott stated that the attendance award for January is awarded to Meadowview School for 93.83%. Congratulations to Meadowview administration and staff!

**Special Presentation:  
Attendance Award**

Dr. Scott introduced the 8<sup>th</sup> grade boys basketball coach Tony Petella and congratulated him and the players for winning the Regional 2013 games, they ended 12-2. Coach Petella introduced each member of the team and presented them with medallions: Glenn Abram, Michael Adams, Brent Baker, Montreal Blake, Quiante Bowens, Christiaqn Boyd, David Gardner, Evan, Gilyard, Juan Hammock, Jawaun Hudson, Deontae McCoy, Daikwon Nuckolls, Ricky Smalling, Kavon Torres, and Andrew Turner.

**Special Recognition:  
8<sup>th</sup> Grade Boys Basketball**

Dr. Scott introduced Eric Jerauld, band teacher, Southwood and Meadowview. Dr. Scott saw them perform at the Black History Program and they were wonderful. It was then decided to have them perform for the board members. Mr. Jerauld introduced the Southwood Drum Line and the students performed. The Southwood Drum Line consists of:

**Special Recognition:  
Southwood Drum Line**

7 <sup>th</sup> Graders	8 <sup>th</sup> Graders
Kaitlyn Cooper	Priscilla Aluko
Tyler House	Jeremy Burger
Jazmine Jean-Simon	Ezenna C-Madu
Michael Jones	Ava Grandberry
Nicholas Morgan	JoJuan Griffin
Cameron Owens	Mica Keaton
	Karly Kos
	Camara Mackey

**Recognition of Public**

Upon President Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Young, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Opened

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Closed

**Reports of the  
Board of Education**

With the absence of Mrs. McClelland, Chair, Mrs. Densmore reported that the Executive Committee Meeting was cancelled. The next meeting is scheduled for March 12, 2013, 6:30 p.m., District Office.

**Executive Committee**

Mrs. Hutson, Chair, reported the committee met on February 19, 2013. They discussed bills payable, construction updates, registration, health care reform, and retirement vendor fair. The next meeting is scheduled for March 12, 2013, 5:30 p.m., District Office.

**Business Committee**

Ms. Giles stated she had no report.

## President's Report

### Report of the Superintendent of Schools

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

Consent Agenda

- The resignation of Erica Ventress, physical education teacher, Meadowview School, effective February 18, 2013.
- The adoption of the following new and/or revised policy:
  - 2:200-Types of Board of Education Meetings
  - 2:220-E2-Exhibit-Motion to Adjourn to Closed Meeting
  - 2:220-E6-Exhibit-Log of Closed Meeting Minutes
  - 2:120-Board Member Development
  - 4:110-Transportation
  - 4:170-Safety
  - 5:10-Equal Employment Opportunity and Minority Recruitment
  - 5:30-Hiring Process and Criteria
  - 5:125-Personal Technology and Social Media:Usage and Control
  - 5:190-Teacher Qualifications
  - 5:220-Substitute Teachers (Rewritten)
  - 5:260-Student Teachers
  - 6:50-School Wellness
  - 6:110-Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Programs
  - 6:185-Remote Educational Program
  - 6:280-Grading and Promotion
  - 7:100-Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
  - 7:190-Student Discipline
  - 7:270-Administering Medicines to Students

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

### Action Items

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 12-343, *Designating and Directing the Superintendent to Prepare the 2013-2014 Budget in Tentative Form*, as presented and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Resolution No. 12-343—  
Directing Superintendent to Prepare  
2013-2014 Tentative Budget

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve Resolution No. 12-344—*Resolution Regarding the Decision of the Illinois State Board of Education to Revise the Illinois Standards Achievement Test*, as presented and appended to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Resolution No. 12-344—  
Resolution Regarding the Decision of  
the Illinois State Board of Education  
to Revise the Illinois Standards  
Achievement Test

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the Crisis Plans for Sykuta, Meadowview, And Southwood Schools, as presented. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Approval of District Crisis  
Plans

**Information Items**

**NCLB Conference Presentation**

Dr. Scott stated that the administration and teachers at Meadowview presented at the NCLB Conference in Chicago, on classroom discipline. The presentation was outstanding, they had the audience engaged throughout the entire presentation, which is very rare at these conferences. Thank you to the administration and staff, and on behalf of the Board of Education, thank you. All three schools have presented at conferences. We are now going to work with the cabinet at the district office to present next.

**School Improvement Update**

Dr. Scott reported that during the last board meeting she spoke to the Board regarding the ISBE’s decision to increase the ISAT Cut Scores. She shared how the district would have looked in 2012 based upon the new cut scores.

The resolution the Board approved earlier asks that the State not use the new cut scores this year, to use them next year as originally planned.

**Supplementary Reports—  
Administration**

**Business Manager**

Mr. Dean reported:

A retirement vendor fair is scheduled for March 13, 3:00 p.m. – 5:30 p.m., Southwood Middle School. Representatives from IMRF, TRS, TSA and all of the approved providers of retirement products were invited to participate.

**Retirement Planning**

New boilers were installed at Meadowview and Southwood last year. The back up boilers are also in place, which proved to be valuable as the boiler at Meadowview went out but everything is ok. Precision Controls continues to work on the boiler issues.

**Boilers**

As of January 31, 2013: Revenues were: \$1,273,995.32 and Expenditures: \$1,338,206.66

No report due to the absence of Mrs. Martin.

**Director of Special Services**

Dr. Ali reported:

**Assistant Superintendent  
Committees**

- SCMI Curriculum Analysis: With help from the South and West Cook areas, we are looking at how to review textbooks aligned to the Common Core State Standards. The SCMI Curriculum analysis process will be ongoing. Teachers and administrators will meet January through June.
- Gifted: Met on January 30<sup>th</sup>. Teachers received professional development on systems for identification of gifted and talented students based on the research of Joseph Rensulli, Director of the National Research Center on the Gifted and Talented, University of Connecticut.
- Science: Met on January 31<sup>st</sup>. The focus of the meeting was Unpacking the Next Generation Science Standards.
- Language Arts: Met on February 23<sup>rd</sup> to begin writing language arts curriculum with a focus on reading and the CCSS. Angela Fortune from SchoolRise was the facilitator.

Attended a conference in Springfield on January 31, along with Dr. Nelson and Ms. Merritt. Attended two sessions on RtI—the Illinois Shared Learning Environment (ISLE) and Common Core State Standards. The ISLE workshop provided information on teacher use of the new integrated assessment system, district technology readiness and professional development.

**RTTT Conference**

Attended an NCLB Conference February 5-7, 2013. Attended workshop sessions on preparing students for the PARCC assessment, best practices in RtI, STEM, use of technology to teach CCSS, and federal updates on NCLB funding and SES program evaluation. Meadowview teachers Felicia Dawson, Ronneisha Hunt and Leatha Stewart, led by administrators Principal Dr. Joyce Nelson, and Assistant Principal Brenda Richardson, delivered an outstanding presentation on classroom management.

NCLB Conference

The School Improvement Day on February 15<sup>th</sup> was conducted by SchoolRise consultants in collaboration with the District 160 team leaders. The focus of the professional development was “Vision of the Excellent Graduate” for each school at grades 3,6, and 8 as the first step in developing the staircase curriculum which will be developed to align to the principles of the Common Core State Standards.

School Improvement

ISAT will start March 5<sup>th</sup> through the 15<sup>th</sup>. All buildings have their materials.

ISAT

The ISC4 Region 7, 3<sup>rd</sup> Annual Scripps Spelling Bee was held on February 13, 2013, at Central Middle School in Tinley Park. Chynna Jones, 4<sup>th</sup> grade, Meadowview School, made it through to complete the fourth round before she was eliminated.

District Spelling Bee

Dr. Scott reported:

**Superintendent of Schools**

She will be attending the IASA Conference in Springfield on February 27. The day will be dedicated to school safety, pension, teacher empowerment and myths about failing schools discussions. She will also have an opportunity to visit legislators in the State Capital during the afternoon session.

IASA Conference

The first TAB meeting was held on February 21 to discuss common concerns including discipline and the Student Code of Conduct. Concerns are documented in a report given to the Board.

TAB

The Board is reminded to complete an online survey which was emailed previously by the Illinois Association of School Boards, during the period of March 1 and April 1, 2013.

ISBE Survey

The Board is reminded to complete an online Governance Review Board Self Evaluation on Survey Monkey. This has to be completed by March 12 in preparation of the Special Meeting scheduled for March 19 with Jeff Cohn.

Board Self Evaluation Meeting

Thank you to Ms. Merritt for all of her assistance. She is very thorough in accomplishing the projects she administers. She attends City of Country Club Hills meetings and is our advocate at all City functions. She was recently invited to attend a Veteran of the month program, that Mr. Williams was recognized at.

Office of Professional Development

The I CARE Program increases parental involvement in a non-traditional way. For a second month, Sykuta School has received the parental involvement participation award. The participation rate is up for all schools. Participation rate for community partners is up 15%.

The District newsletter will be delivered to the district families this week.

Newsletter

**Supplementary Reports—  
Board of Education**

Mrs. Turner questioned the plans for students at Southwood during the special election on February 26. Mr. Dean reported that there will be no gym and that the hall doors will be locked. All staff has been asked to park in the front parking lot.

## Adjournment

It was moved by Mrs. Young, seconded by Mrs. Densmore, that the meeting be adjourned. Upon voice vote, all members voted *aye*. The meeting was adjourned at 8:25 p.m.

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J. Kay Giles, President, Board of Education

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Tamara Young, Secretary, Board of Education

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