

Meeting of the Board of Education
Country Club Hills School District 160
Tuesday, September 26, 2017

Southwood Middle School
18635 S. Lee Street
Country Club Hills, Illinois

The meeting was called to order by Vice-President Doss at 6:06 p.m. Upon roll call, members Humphrey, Swain, Brown, Allen and Doss were found to be present. Also in attendance, Interim Superintendent, Dr. Griff E. Powell.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance and District Pledge.

Pledge of Allegiance and District Pledge

Closed Session

At 6:07 p.m., it was moved by Humphrey, seconded by Brown, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; (2) collective negotiating matters or deliberation of salary schedules; (3) imminent or probable Litigation; (4) evidence or testimony presented in a closed hearing; and (5) student disciplinary matters. Upon roll call vote, the following members voted *aye*: Humphrey, Swain, Allen, Brown and Doss. Motion carried.

Recess to Closed Session

At 6:52 p.m., it was moved by Humphrey, seconded by Brown, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Brown, Humphrey, Allen, Swain, and Doss. Motion carried.

Reconvene to Open Session

Budget Hearing

Upon Vice-President Doss' recommendation, it was moved by Humphrey, seconded by Swain that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby open the floor to a public budget hearing. Upon roll call vote, the following members voted *aye*: Swain, Doss, Humphrey, Brown, and Allen. Motion carried.

Public Hearing - Opened

Mrs. Austin, Director of Business Operations, presented the FY 18 Budget. There were no questions.

President Young arrived at 6:58 p.m.

Noting that no one in the audience had any additional questions regarding the budget, and upon Dr. Young's recommendation, it was moved by Swain, seconded by Allen, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby close the floor to the public budget hearing. Upon roll call vote, the following members voted *aye*: Swain, Doss, Humphrey, Brown, Allen and Young. Motion carried.

Public Hearing - Closed

Upon President Young's recommendation, it was moved by Doss, seconded by Allen, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the amended agenda for the meeting of September 26, 2017. Upon roll call vote, the following members voted *aye*: Swain, Doss, Humphrey, Brown, Allen and Young. Motion carried.

Approval of the Agenda

Dr. Young presented certificates to the winners of the Educational Foundation Mini-Grants: David Pope, Carrie Wosz and Vanessa Harris

**Special Presentation:
Educational Foundation Mini-Grant
Presentation**

**Reports of the
Board of Education**

President Young thanked Margo Brown for her years of service, congratulated her on her retirement and provided her with her retirement gift and flowers.

Business Chair Doss stated the committee met on September 12th, with committee members Swain, Humphrey and Doss present. Discussion included available positions, afterschool activities, resignations and a teacher survey.

Business Committee

Executive Chair Allen asked Brown to provide the report as she was absent for the committee meeting. Brown stated the committee discussed roles, staffing, facilities, enrollment, policies, complaint managers, contracts and languages in policy.

Executive Committee

President Young thanked everyone for coming out to support and she appreciates their patience.

President's Report

Report of the Superintendent of Schools—Consent Agenda Items

It was moved by Humphrey, seconded by Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby does hereby approve the following Consent Agenda Items:

Open and closed minutes of its Business Meeting of August 15, 2017, its Special Meetings of August 12, 2017, August 22, 2017, August 26, 2017 and September 5, 2017, and its Business and Executive Committee meetings of September 12, 2017.

Minutes of Meetings

Disbursement journal—including imprest, accounts payable and payroll expenditures—for September 26, 2017, and does thereby authorize payment of expenses itemized therein, to wit:

Disbursement Journal for
September 26, 2017

Fund

Education	\$	568,670.08
IMRF Fund	\$	0
Operations/Maintenance	\$	62,460.60
Transportation	\$	26,495.83
Bonds & Interest	\$	0
Capital Projects Fund	\$	1,651,354.09
Tort Immunity Fund	\$	127,296.40
Fire Life Safety Fund	\$	0
<u>Total Accounts Payable</u>	\$	<u>2,436,277.00</u>

Payrolls

08/11/17	\$	160,943.32
08/25/17	\$	175,197.63

Total Payrolls \$ 336,140.95

Total Disbursement Journal \$ 2,772,417.95

Non-Recurring Expenditures

Kenya Austin	\$	12,200.00
KS State Bank	\$	79,544.99
Midwest Sign & Lighting Inc.	\$	8,296.50
University of Chicago, LSRI	\$	<u>6,000.00</u>

Total Non-Recurring Expenditures \$ 95,416.21

Receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended August 31, 2017.

Financial Statements for the Month
Ended August 31, 2017

That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the resignation of Anna Kelton, Teacher, Southwood Middle School.

Resignation – Anna Kelton

That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the resignation of Yolanda Booker, School Clerk, Meadowview School.

Resignation – Yolanda Booker

That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the amended school calendar for 2017-2018.

Approval of Amended Calendar for
2017-2018

That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the following revised and/or new policies be placed on public display:

Review of Draft Policies (1st Reading)

2:260 Uniform Grievance Procedure
4:60 Purchases and Contracts
6:80 Teaching About Controversial Issues
6:180 Extended Instructional Programs
6:210 Instructional Materials
8:70 Accommodating Individuals with Disabilities

That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the name changes for Complaint Managers within the following policies:

Approval of Name Changes for
Complaint Managers in Policies

2:260 Uniform Grievance Procedure
5:10 Equal Employment Opportunity and Minority Recruitment
5:20 Workplace Harassment Prohibited
7:20 Harassment of Students Prohibited
7:180 Prevention of and Response to Bullying, Intimidation, and Harrassment

Nondiscrimination Coordinator:
Superintendent of Schools
4411 West 185th Street
Country Club Hills, IL 60478
708-957-6200

Complaint Managers:
Sheleah Blissett, Director of Student Services
18511 Baker Avenue
Country Club Hills, IL 60478
708-957-6200

Michael Allen, Principal
18635 S. Lee Street
Country Club Hills, IL 60478
708-957-6230

That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the travel expenses in the amount of \$591 + tax (hotel) for Tamara Young to attend the Joint Annual Conference (IASA, IASB, IASBO) in Chicago, Illinois, November 17-19, 2017 as submitted.

Board Travel – Tamara Young

That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the travel expenses in the amount of \$573 + tax (hotel) for Jacqueline Doss to attend the Joint Annual Conference (IASA, IASB, IASBO) in Chicago, Illinois, November 17-19, 2017 as submitted.

Board Travel – Jacqueline Doss

That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the travel expenses in the amount of \$570 + tax (hotel) for Barbara Swain to attend the Joint Annual Conference (IASA, IASB, IASBO) in Chicago, Illinois, November 17-19, 2017 as submitted.

Board Travel – Barbara Swain

That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the travel expenses in the amount of \$573 + tax (hotel) for Michael T. Humphrey to attend the Joint Annual Conference (IASA, IASB, IASBO) in Chicago, Illinois, November 17-19, 2017 as submitted.

Board Travel – Michael T. Humphrey

That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the travel expenses in the amount of \$591 + tax (hotel) for Patricia Hutson to attend the Joint Annual Conference (IASA, IASB, IASBO) in Chicago, Illinois, November 17-19, 2017 as submitted.

Board Travel – Patricia Hutson

Upon roll call vote, the following members voted aye: Brown, Humphrey, Allen, Doss, Swain, Hutson and Young. Motion carried.

Report of the Superintendent of Schools – Action Items

It was moved by Doss, seconded by Humphrey, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 17-442, approving the 2017-2018 budget as presented during the budget hearing. Upon roll call vote, the following members voted aye: Brown, Humphrey, Allen, Doss, Swain, and Young. Motion carried.

Adoption of the 2017-18 Budget by Approval of Resolution No. 17-44

It was moved by Humphrey, seconded by Brown, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the Personnel Report with the exception of the paraprofessional position at Southwood Middle School. Upon roll call vote, the following members voted aye: Brown, Humphrey, Allen, Doss, Swain, and Young. Motion carried.

Approval of Personnel Report

It was moved by Allen, seconded by Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the addition of a 3rd Grade Section. Upon roll call vote, the following members voted aye: Brown, Humphrey, Allen, Doss, Swain, and Young. Motion carried.

Approval of an Additional 3rd Grade Section

There was no Board action taken.

Review of Previously Approved Positions Currently in the 2017-18 Budget

It was moved by Brown, seconded by Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the membership in SCOPE (South Cooperative Organization for Public Education) Upon roll call vote, the following members voted aye: Brown, Humphrey, Allen, Doss, Swain, and Young. Motion carried.

Membership in SCOPE (South Cooperative Organization for Public Education)

Discussion Items

It was discussed that the Board of Education will amend the administrative procedure for policy 4:60.

Amend Policy 4:60 AP1

Dr. Powell will provide additional information for the October meeting.

District 160 Goals

A community group has requested usage of the District's facilities. Policy is contradictory and will need to be corrected for the October meeting.

Policy 8:20 & Rental Request for Use of Facilities

Discussion occurred regarding a change in the student uniforms and offering dress down days monthly. Principals with discuss with their teachers and report back in October. Discussion on the difference between the PTO vs. PTA and lack of parent participation/district support. Principals will discuss and report back for the October meeting.

School Uniforms

PTO----PTA

Recognition of Public

Upon President Young's recommendation, it was moved by Doss, seconded by Swain, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted aye: Brown, Humphrey, Allen, Doss, Swain, and Young. Motion carried.

Public Forum—Opened

- Tanya Allen, parent, community member, stated accountability is noticed. She has seen Board presence at the Open House. Thanked the principals, assistant principals, Dr. Lawrence and others for their dedication to the students.

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon President Young's recommendation, it was moved by Swain, seconded by Brown, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted aye: Brown, Humphrey, Allen, Doss, Swain, Hutson and Young. Motion carried.

Public Forum—Closed

Report of the Superintendent of Schools—Information Items

Dr. Powell provided the actual head count of students by grade level vs. PowerSchool.

Enrollment

Dr. Powell gave recognition to Ms. Blissett for her diligence in making sure our residency policy is being adhered to.

Residency Issues

Dr. Powell expressed the need for certain positions to be filled.

Staffing Concerns

Thursday, the Summer Reading Back to School Event will be held.

Summer Reading Back to School
Event

Dr. Powell listed all the district events for October.

October Events in District 160

Dr. Powell explained that the process for the weekly updates will be for him to provide the Board with the information from the Director's regarding their department updates.

Format for Weekly Updates to the
Board

Report of the Superintendent of Schools—Supplementary Reports - Administration

Dr. Lawrence answered questions regarding ESSA, Chromebooks and Funding.

**Director of Curriculum, Instruction
and Technology**

Mrs. Austin provided information in response to Ms. Brown's previously emailed concerns.

Director of Business Operations

Mrs. Blissett answered questions regarding servicing of students this school year, new students with IEP's and outsourcing.

**Director of Curriculum, Instruction
and Technology**

Dr. Lett-Foreman provided information regarding staffing for the District and a response to the previously emailed concerns.

**Director of Human Resources,
Public Relations & Grant Writing**

Return to Closed Session

At 8:34 p.m., it was moved by Swain, seconded by Doss, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; (2) collective negotiating matters or deliberation of salary schedules; (3) imminent or probable Litigation; (4) evidence or testimony presented in a closed hearing; and (5) student disciplinary matters. Upon roll call vote, the following members voted *aye*: Humphrey, Swain, Allen, Brown, Doss and Young. Motion carried.

Recess to Closed Session

At 9:40 p.m., it was moved by Humphrey, seconded by Brown, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Humphrey, Swain, Allen, Brown, Doss and Young. Motion carried.

Reconvene to Open Session

Adjournment

It was moved by Swain, seconded by Allen, that the meeting be adjourned. Upon roll call vote, the following members voted *aye*: Upon roll call vote, the following members voted *aye*: Humphrey, Swain, Allen, Brown, Doss and Young. Motion carried. The meeting was adjourned at 9:42 p.m.

President, Board of Education

Secretary, Board of Education