

**Annotated Agenda and Order of Business  
Board of Education Meeting of August 19, 2013**

**1. Call to Order – 6:00 p.m.**

- 1.1 Roll Call
- 1.2 Pledge of Allegiance

**2. Closed Session**

2.1 Purpose

As permitted by provisions of the Open Meetings Act, 5 ILCS 120/2 et seq., it is expected that the Board will recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; (2) collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (3) security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

2.2 Outcome

The Board may report on matters discussed in closed session.

**Business Meeting – 7:00 p.m.**

**3. Approval of the Agenda**

**4. Approval of Minutes and Financial Statements**

4.1 Minutes of Meetings of the Board

The Board will consider approval of the open and closed minutes of its meeting of July 15, 2013, and its Business Committee Meeting of July 9, 2013.

4.2 Disbursement Journal for August 19, 2013

The Board will consider approval of disbursements for August 19, 2013 in the aggregate amount of 715,766.38 to wit: (a) accounts payable in the Educational Fund (including liability), Special Proceeds, Bond & Interest, Principle & Interest, O&M Fund, Transportation Fund, Fire Prevention/Safety Fund, and Tort Immunity Fund, totaling \$200,004.09, and (b) payrolls in the amount of \$515,762.29.

4.3 Financial Statements for the Month Ended July 31, 2013

The Board will consider approval of its financial statements—Summary of Fund balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended July 31, 2013.

**5. Special Presentation: Tentative Budget for 2013-2014, Kathleen Carpenter**

Kathleen Carpenter, Interim Business Manager, will present the tentative Budget for 2013-2014, according to Chapter 105 ILCS 5/17-1 of the Illinois School Code provides that the Board of Education shall, within or before the first quarter of each fiscal year, adopt an annual budget which it deems necessary to defray all necessary expenses and liabilities of the district, and in such annual budget shall specify the objects and purposes of each item and amount needed for each object or purpose. The budget must contain a statement of the cash on hand at the beginning of the fiscal year, an estimate of

the cash expected to be received during such fiscal year from all sources, an estimate of the expenditures contemplated for such fiscal year, and a statement of the estimated cash expected to be on hand at the end of such year. It is further required that such budget be prepared in tentative form by some person or persons designated by the Board, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon.

## **6. Recognition of Public**

The purpose of this item is to: (a) provide an opportunity for the introduction of select members of the audience to the Board of Education; (b) to provide a forum for members of the public to address the Board. With respect to the latter objective, it is the aim of the Board to listen to all constituents of School District 160 who wish to be heard, subject to such time limitations as anticipated business may warrant. In order to affect this goal, the Board will generally reserve up to thirty minutes for public comment. Those who address the Board are asked to limit their remarks to three minutes or less and to refrain from reiterating points made by preceding speakers. The Board will take whatever comments are made under advisement and, as such, may not respond during this meeting.

## **7. Reports of the Board of Education**

- 7.1 Executive Committee – Mrs. McClelland, Chair
- 7.2 Business Committee – Mrs. Hutson, Chair
- 7.3 President's Report – Ms. Giles

## **8. Report of the Superintendent of Schools**

### **8.1 Consent Agenda**

- \* 8.110 Resignation—Suzanne Borthwick

It is anticipated that the Board of Education will accept the resignation of Suzanne Borthwick, 1<sup>st</sup> Grade Teacher, Sykuta School, effective July 31, 2013.

- \* 8.111 Resignation—Kathy Martin

It is anticipated that the Board of Education will accept the resignation of Kathy Martin, Director of Special Services, effective July 22, 2013.

- \* 8.112 Resignation—Theresa Theus

It is anticipated that the Board of Education will accept the resignation of Theresa Theus, Physical Education Teacher, Sykuta School, effective July 31, 2013.

- \* 8.113 Leave of Absence—Danielle Thomaston

It is anticipated that the Board of Education will approve the requested leave of absence from Danielle Thomaston, for the 2013-2014 school year.

- \* 8.114 Employment—George Hiler

It is anticipated that the Board of Education will approve the employment of George Hiler, 8<sup>th</sup> Grade Social Studies, Southwood Middle School, effective August 19, 2013.

- \* 8.115 Employment—Theodore Hattan

It is anticipated that the Board of Education will approve the employment of Theodore Hattan, Music, Sykuta School, effective August 19, 2013.

- \* 8.116 Employment—Tyler Shireman

It is anticipated that the Board of Education will approve the employment of Tyler Shireman, Physical Education, Sykuta School, effective August 19, 2013.

\* 8.117 Employment—Jennifer Volpe

It is anticipated that the Board of Education will approve the employment of Jennifer Volpe, Director of Special Services, effective August 20, 2013.

**8.2 Action Items**

8.210 Tentative Budget for 2013-2014

It is anticipated that the Board of Education will approve the tentative budget for 2013-2014 be placed on public display for 30 days, with the anticipated adoption date in September.

8.211 Food Service Contract

It is anticipated that the Board of Education will approve a one year contract for food service with Preferred Meal System, Inc.

8.212 Revised School Calendar

It is anticipated that the Board of Education will approve a revised school calendar showing the last day of school being June 3, 2013.

8.213 Bleacher Repair—Meadowview School

It is anticipated that the Board of Education will approve the bleacher repair agreement.

**8.3 Information Items**

8.310 Board Retreat

8.311 Committee-of-the-Whole

8.312 Fall Dinner Meeting

**8.4 Supplementary Reports – Administration**

8.410 Report from Assistant Superintendent Dr. Ali

8.411 Interim Business Manager Kathleen Carpenter

**8.5 Supplementary Reports – Board of Education**

**9. Adjournment**