

Meeting of the Board of Education
Country Club Hills School District 160
Wednesday, April 17, 2013

Southwood Middle School
18635 S. Lee Street
Country Club Hills, Illinois

The meeting was called to order by Vice-President Densmore at 6:16 p.m. Upon roll call, members Densmore, Doss, Hutson, McClelland, and Young were found to be present. Absent: Giles and Turner. Also in attendance: Superintendent Dr. Scott. Mrs. Martin, Director of Special Education was seated at 7:08 p.m.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance.

Pledge of Allegiance

Closed Session

At 6:16 p.m., it was moved by Mrs. Doss, seconded by Mrs. McClelland, that the Board recess to closed session to consider information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Recess to Closed Session

At 7:07 p.m., it was moved by Mrs. Hutson, seconded by Mrs. Young, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Reconvene to Open Session

Upon Vice-President Densmore's recommendation, it was moved by Mrs. Doss, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills Cook County, Illinois, does hereby approve the amended agenda for the meeting of April 17, 2013. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Approval of the Agenda

**Approval of Minutes
and Financial Statements**

It was moved by Mrs. Young, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the amended minutes of its meeting of March 18, 2013, its Special Meeting of March 19, 2013 ; its Business Committee Meeting of March 18, 2013, and its Executive Committee Meeting of March 18, 2013. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Minutes of Meetings
of the Board

It was moved by Mrs. Young, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for April 17, 2013, and does thereby authorize payment of expenses itemized therein, to wit:

Disbursement Journal for
April 17, 2013

Fund

Education	\$	212,535.38
Operations/Maintenance	\$	38,346.76
Transportation	\$	121,889.10
Capital Projects	\$	50,260.20
Tort Immunity	\$	22,687.25
<u>Total Accounts Payable</u>	\$	<u>445,718.69</u>

Payrolls

03/22/2013	\$	344,647.49
04/12/2013	\$	397,138.57
<u>Total Payrolls</u>	\$	<u>741,786.06</u>

<u>Total Disbursement Journal</u>	\$	<u>1,187,504.75</u>
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Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Financial Statements for the
Period Ended March 31, 2013

It was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended March 31, 2013. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Dr. Scott stated that the attendance award for March is awarded to Meadowview School for 95.35%. Congratulations to Meadowview administration and staff!

**Special Presentation:
Attendance Award**

Dr. Scott reported that we are so proud as a District because one of our schools has received the Academic Improvement Award as presented by the Illinois State Board of Education. It is the first time in a long time we have had a school to meet AYP in Math—Congratulations to Dr. Karen Jones, Principal, and Mrs. Stacy Oates, Assistant Principal.

**Special Presentation:
Academic Improvement Award**

Recognition of Public

Upon Vice-President Densmore's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Public Forum—Opened

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Mrs. Densmore's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Public Forum—Closed

**Reports of the
Board of Education**

Mrs. McClelland, Chair, reported the committee met this evening, with Mrs. Densmore herself and Dr. Scott in attendance. Items discussed were the Student Code of Conduct, cell phones, dress codes. The next meeting is scheduled for May 14, 2013, 6:30 p.m., District Office.

Executive Committee

Mrs. Hutson, Chair, reported the committee met on April 10, 2013. They discussed bills payable, construction updates, registration, inventory and insurance valuation. The next meeting is scheduled for May 14, 2013, 5:30 p.m., District Office.

Business Committee

In the absence of President Giles, Mrs. Densmore reported that she recently attended the TAB meeting on March 19, with the next TAB meeting scheduled for April 18th at Meadowview School. She also attended the Superintendent Commission Conference on March 21 and 22, and the Spring Dinner of South Cook on March 27. Finally, she attended the NSBA Conference in San Diego recently with other board members; attended many symposiums and excellent presentations.

President's Report

Report of the Superintendent of Schools

Upon Superintendent Scott's recommendation, it was moved by Mrs. Doss, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

Consent Agenda

- The resignation, for purposes of retirement, of Linda Meester, Music teacher, Sykuta School, effective June 3, 2013.

- The resignation of Jennifer Hammond, Assistant Principal, Southwood Middle School, effective June 30, 2013.

Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Action Items

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby verify that the following teachers have completed four continuous years of service and will be recommended for a fifth year of employment in Country Club Hills School District 160: Pam Duffield and Julia Krisiak. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Teachers Recommended for Tenure

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 12-345—*Resolution Authorizing Notice of Dismissal to Non-Tenured Teachers Other Than Final-Year Probationary Teachers*, as discussed in closed session. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Resolution No. 12-345—
Resolution Authorizing Notice of
Dismissal to Non-Tenured Teachers
Other Than Final-Year Probationary
Teachers

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt *Resolution No. 12-346—Regarding the Suspension and Dismissal of a Tenured Teacher*, as discussed in closed session. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

Resolution No. 12-346—
Resolution Regarding the Suspension
and Dismissal of a Tenured Teacher

At this time Dr. Scott wanted to publicly thank Mrs. Hammond for her dedicated service this year as assistant principal at Southwood Middle School.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the 2013-2014 school calendar, declaring August 21, 2013 as the first day of school and June 9, 2014 as the last day of school (including 5 snow days), as presented and appended to the official minutes of this meeting. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Mrs. Densmore. Motion carried.

2013-2014
School Calendar

Information Items

Dr. Scott stated that all raises for educational support personnel, teachers, and administrators will be tabled until after negotiations are completed.

Salary Increases for
Educational Support Personnel

Dr. Scott reported that we have completed a trial of Board Books and we will do a trial of Board Docs for the next meeting and compare the two to make a decision. A demonstration was then made by a representative from Board Books.

Board Books

Supplementary Reports—
Administration

No report due to the absence of Mr. Dean.

Business Manager

Mrs. Martin reported:

Director of Special Services

We have been preparing for the Focus Monitoring visit as they do not schedule an appointment. They have given us a time period of April 8 – 26 for the window of the visit.

Focus Monitoring Visit

We are making sure all files are complete.

Ms. Herron has been working on scheduling the remaining re-evaluations and IEP meetings for the year. All 504 Plans are in place.

Special Education K-8

The IEP students have made many gains in academic growth with the assistance of Read 180, System 44, and Fastt Math. She will be looking at the budget to provide more coaching.

Scholastic

No report due to the absence of Dr. Ali.

Assistant Superintendent

Dr. Scott reported:

Superintendent of Schools

Commended Mrs. Edwards, Mrs. Hammond, and the Southwood staff, for all of the hard work in sponsoring the trip to Washington DC. In reviewing the Southwood newsletter, it was nice to see the pictures captured by the team of the students in front of the White House.

Washington Trip

Introduced Mrs. Monique Thurman who will be officially sworn in at the May meeting as our new board member.

Introduction of Monique Thurman

**Supplementary Reports—
Board of Education**

Mrs. Densmore reported:

- Reminded the Board of the upcoming workshop on May 2, sponsored by IASB and held at the South Cook ISC, which is designed for school board members serving districts that are in Federal Academic Status of Corrective Action.
- Reminded the Board that we need to submit resolutions soon for the November conference. Submissions have to be made by the May meeting.
- Reported that the Executive Committee Meeting of the IASB will be held May 15, here at Southwood Middle School.
- Commended Mrs. Edwards and staff for a well attended Washington Trip.

Mrs. Hutson reported that the 7th grade Springfield trip went well. Students were able to see the Capitol, Lincoln Library, Lincoln's home, and tomb. The students were able to participate in a play at the Library.

Mrs. Doss reported that she and several other members attended the NSBA conference which was very informative. She was also able to talk to other members from school districts.

Adjournment

It was moved by Mrs. McClelland, seconded by Mrs. Young, that the meeting be adjourned. Upon voice vote, all members voted *aye*. The meeting was adjourned at 8:00 p.m.

J. Kay Giles, President, Board of Education

Tamara Young, Secretary, Board of Education