

**Annotated Agenda and Order of Business
Board of Education Meeting of December 17, 2012**

1. Call to Order – 6:00 p.m.

- 1.1 Roll Call
- 1.2 Pledge of Allegiance

2. Closed Session

2.1 Purpose

As permitted by provisions of the Open Meetings Act, 5 ILCS 120/2 et seq., it is expected that the Board will recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

2.2 Outcome

The Board may report on matters discussed in closed session.

Business Meeting – 7:00 p.m.

3. Approval of the Agenda

4. Approval of Minutes and Financial Statements

4.1 Minutes of Meetings of the Board

The Board will consider approval of the open and closed minutes of its meeting of November 26, its Business Committee Meeting of November 13, 2012, and its Executive Committee Meeting of November 13, 2012.

4.2 Minutes of Closed Sessions – Biennial Review

In accordance with provisions of 5 ILCS 120/2.06, the Board, having reviewed the minutes of its closed sessions, will make a determination that: (1) the need for confidentiality still exists as to all or part of those minutes; or, (2) that the minutes or portions thereof no longer require confidential treatment and are available to the public.

4.3 Disbursement Journal for December 17, 2012

The Board will consider approval of disbursements for December 17, 2012 in the aggregate amount of \$2,067,569.01 to wit: (a) accounts payable in the Educational Fund (including liability), Special Proceeds, Bond & Interest, Principle & Interest, O&M Fund, Transportation Fund, Fire Prevention/Safety Fund, and Tort Immunity Fund, totaling \$1,259,213.13 (b) payrolls in the amount of \$808,355.88.

4.4 Financial Statements for the Month Ended November 30, 2012

The Board will consider approval of its financial statements—Summary of Fund balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended November 30, 2012.

5. Special Presentation: Attendance Award

Dr. Scott will present an Attendance Certificate to the school with the highest ADA percentage for the month of November.

6. Recognition of Public

The purpose of this item is to: (a) provide an opportunity for the introduction of select members of the audience to the Board of Education; (b) to provide a forum for members of the public to address the Board. With respect to the latter objective, it is the aim of the Board to listen to all constituents of School District 160 who wish to be heard, subject to such time limitations as anticipated business may warrant. In order to affect this goal, the Board will generally reserve up to thirty minutes for public comment. Those who address the Board are asked to limit their remarks to three minutes or less and to refrain from reiterating points made by preceding speakers. The Board will take whatever comments are made under advisement and, as such, may not respond during this meeting.

7. Reports of the Board of Education

- 7.1 Executive Committee – Mrs. McClelland, Chair
- 7.2 Business Committee – Mrs. Hutson, Chair
- 7.3 President's Report – Ms. Giles

8. Report of the Superintendent of Schools

8.1 Consent Agenda*

- * 8.110 Resignation—Kimberly Carter

It is anticipated that the Board of Education will accept the resignation of Kimberly Carter, 6th grade Language Arts teacher, Meadowview School, effective December 7, 2012.

- * 8.111 Board of Education Policies—Adoption

It is anticipated that the Board of Education will adopt the following revised and/or new policy:

- 5:330 – Sick Days, Vacation, Holidays, and Leaves

- * 8.112 Mileage Rate—2013

It is anticipated that the Board of Education will approve the 2013 mileage rate as set by the internal revenue service, Effective January 1, 2013.

8.2 Action Items

- 8.210 Retirement—Gladys Kendrick

It is anticipated that the Board of Education will discuss and either continue with or rescind the approved retirement request previously approved for Gladys Kendrick.

- 8.211 Resolution No. 12-340—403(b) Plan Document Amendment and Restatement

It is anticipated that the Board of Education will adopt Resolution No. 12-340, *Resolution Regarding 403(b) Plan Document Amendment and Restatement*.

- 8.212 Resolution No. 12-342—457(b) Plan Document

It is anticipated that the Board of Education will adopt Resolution No. 12-342, *Resolution Regarding 457(b) Plan Document*.

- 8.213 Resolution No. 12-341—School Board Meeting Calendar

It is anticipated that the Board of Education will adopt the proposed school board meeting calendar for the period January 2013 through December 2013.

- 8.214 School Improvement Plans – Sykuta and Meadowview Schools

It is anticipated that the Board of Education will approve the School Improvement Plans for Sykuta and Meadowview Schools.

8.3 Information Item

- 8.310 Bargaining Team
- 8.311 Long Range Planning

8.4 Supplementary Reports – Administration

- 8.410 Report from Business Manager Mr. Dean
- 8.411 Report from Director of Special Services Mrs. Martin
- 8.412 Report from Assistant Superintendent Dr. Ali
- 8.413 Report from Superintendent Dr. Scott

8.5 Supplementary Reports – Board of Education

9. Adjournment