

**Annotated Agenda and Order of Business  
Board of Education Meeting of November 26, 2012**

**1. Call to Order – 6:00 p.m.**

- 1.1 Roll Call
- 1.2 Pledge of Allegiance

**2. Closed Session**

2.1 Purpose

As permitted by provisions of the Open Meetings Act, 5 ILCS 120/2 et seq., it is expected that the Board will recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

2.2 Outcome

The Board may report on matters discussed in closed session.

**3. Tax Levy Hearing for 2012 – 6:30 p.m.**

The proposed tax levy for 2012, as estimated by the school board on October 15<sup>th</sup>, exceeds the amount of property taxes estimated to be extended for tax year 2012 by more than 105%; accordingly, in order to comply with requirements of the Truth-In-Taxation Act, a public hearing on the 2012 tax levy will be held. The hearing will consist of a presentation and explanation of the proposed levy figures, followed by the solicitation of questions and/or comments from members of the audience. Subsequently, it is anticipated that the Board of Education will consider adoption of the tax levy for 2012, as presented or revised.

**Business Meeting – 7:00 p.m.**

**4. Approval of the Agenda**

**5. Approval of Minutes and Financial Statements**

5.1 Minutes of Meetings of the Board

The Board will consider approval of the open and closed minutes of its meeting of October 15, 2012, its Special Meeting of October 25, 2012, its Business Committee Meeting of October 10, 2012, and its Executive Committee Meeting of October 10, 2012.

5.2 Disbursement Journal for November 26, 2012

The Board will consider approval of disbursements for November 26, 2012 in the aggregate amount of \$1,392,779.02 to wit: (a) accounts payable in the Educational Fund (including liability), Special Proceeds, Bond & Interest, Principle & Interest, O&M Fund, Transportation Fund, Fire Prevention/Safety Fund, and Tort Immunity Fund, totaling \$582,725.56 (b) payrolls in the amount of \$810,053.46.

5.3 Financial Statements for the Month Ended October 31, 2012

The Board will consider approval of its financial statements—Summary of Fund balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended October 31, 2012.

## **6. Special Presentation: Attendance Award**

Dr. Scott will present an Attendance Certificate to the school with the highest ADA percentage for the month of August/September and October.

## **7. Recognition of Public**

The purpose of this item is to: (a) provide an opportunity for the introduction of select members of the audience to the Board of Education; (b) to provide a forum for members of the public to address the Board. With respect to the latter objective, it is the aim of the Board to listen to all constituents of School District 160 who wish to be heard, subject to such time limitations as anticipated business may warrant. In order to affect this goal, the Board will generally reserve up to thirty minutes for public comment. Those who address the Board are asked to limit their remarks to three minutes or less and to refrain from reiterating points made by preceding speakers. The Board will take whatever comments are made under advisement and, as such, may not respond during this meeting.

## **8. Reports of the Board of Education**

8.1 Executive Committee – Mrs. McClelland, Chair

8.2 Business Committee – Mrs. Hutson, Chair

8.3 President's Report – Ms. Giles

## **9. Report of the Superintendent of Schools**

### **9.1 Consent Agenda\***

- \* 9.110 Employment—Cedelia Bowman

It is anticipated that the Board of Education will approve the employment of Cedelia Bowman, as health clerk, Southwood Middle School, effective November 27, 2012.

- \* 9.111 Board of Education Policies—Adoption

It is anticipated that the Board of Education will adopt the following revised and/or new policy:

- 6:235 – Access to Electronic Networks

- \* 9.112 Board of Education Policies—Draft

It is anticipated that the Board of Education will approve the following revised and/or new policy to be placed on public display.

- 5:330 – Sick Days, Vacation, Holidays, and Leaves

- \* 9.113 Acceptance of Gift

It is anticipated that the Board of Education will formally accept donation from:

- 14 boxes of books of various reading levels were donated to Sykuta School from a grandparent, Mrs. Brown.

### **9.2 Action Items**

- 9.210 Resolution No. 12-339—Certificate of Tax Levy

It is anticipated that the Board of Education will adopt Resolution No. 12-339, *Resolution Regarding the Certificate of Tax Levy for 2012*.

- 9.211 Resolution No. 12-340—403(b) Plan Document Amendment and Restatement

It is anticipated that the Board of Education will adopt Resolution No. 12-340, *Resolution Regarding 403(b) Plan Document Amendment and Restatement*.

9.212 Shingle Roof Bid

It is anticipated that the Board of Education will approve the shingle roof bid as submitted by Coleman Roofing Company.

9.213 Asbestos Re-Inspection Services

It is anticipated that the Board of Education will approve a three year re-inspection service as submitted by Carnow, Conibear & Associates.

9.214 Board of Education Annual Agenda

It is anticipated that the Board of Education will approve the Annual Agenda as revised.

9.215 Board Goals—2012-2013 School Year

It is anticipated that the Board of Education will approve the Board Goals as revised.

9.216 Board/Superintendent Communication Expectations

It is anticipated that the Board of Education will approve the Board/Superintendent Communication Expectations as revised.

9.217 Essential Board Process Procedures

It is anticipated that the Board of Education will approve the Essential Board Process Procedures as revised.

9.218 Superintendent's Contract 2013

It is anticipated that the Board of Education will establish the Superintendent's salary for 2013.

**9.3 Information Item**

9.310 Data Tool, 2013

9.311 Growth Model Reports, ECRA

**9.4 Supplementary Reports – Administration**

9.410 Report from Business Manager Mr. Dean

9.411 Report from Director of Special Services Mrs. Martin

9.412 Report from Assistant Superintendent Dr. Ali

9.413 Report from Superintendent Dr. Scott

**9.5 Supplementary Reports – Board of Education**

**10. Adjournment**