

**Annotated Agenda and Order of Business  
Board of Education Meeting of September 24, 2012**

**1. Call to Order – 6:00 p.m.**

- 1.1 Roll Call
- 1.2 Pledge of Allegiance

**2. Closed Session**

2.1 Purpose

As permitted by provisions of the Open Meetings Act, 5 ILCS 120/2 et seq., it is expected that the Board will recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) litigation; and, (3) self-evaluation, practices and procedures or professional ethics.

2.2 Outcome

The Board may report on matters discussed in closed session.

**Budget Hearing – 6:30 p.m.**

**3. FY 13 Budget Hearing**

105 ILCS 5/17-1 provides that the Board of Education shall, within or before the first quarter of each fiscal year, adopt an annual budget which it deems necessary to defray all necessary expenses and liabilities of the district, and in such annual budget shall specify the objects and purposes of each item and amount needed for each object or purpose. The budget must contain a statement of the cash on hand at the beginning of the fiscal year, an estimate of the cash expected to be received during such fiscal year from all sources, an estimate of the expenditures contemplated for such fiscal year, and a statement of the estimated cash expected to be on hand at the end of such year. It is further required that such budget be prepared in tentative form by some person or persons designated by the Board, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon. Having met the foregoing requirements, the budget document is now ready for adoption. A public hearing on the budget will be conducted after which it is anticipated that a recommendation for its approval will be tendered.

**Business Meeting – 7:00 p.m.**

**4. Approval of the Agenda**

**5. Approval of Minutes and Financial Statements**

5.1 Minutes of Meetings of the Board

The Board will consider approval of the open and closed minutes of its meeting of August 20, 2012, and its Business Committee Meeting of August 14, 2012.

5.2 Disbursement Journal for September 24, 2012

The Board will consider approval of disbursements for September 24, 2012 in the aggregate amount of \$1,277,289.05 to wit: (a) accounts payable in the Educational Fund (including liability), Special Proceeds, Bond & Interest, Principle & Interest, O&M Fund, Transportation Fund, Fire Prevention/Safety Fund, and Tort Immunity Fund, totaling \$544,433.03 (b) payrolls in the amount of \$732,856.02.

5.3 Financial Statements for the Month Ended August 31, 2012

The Board will consider approval of its financial statements—Summary of Fund balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended August 31, 2012.

## **6. Recognition of Public**

The purpose of this item is to: (a) provide an opportunity for the introduction of select members of the audience to the Board of Education; (b) to provide a forum for members of the public to address the Board. With respect to the latter objective, it is the aim of the Board to listen to all constituents of School District 160 who wish to be heard, subject to such time limitations as anticipated business may warrant. In order to affect this goal, the Board will generally reserve up to thirty minutes for public comment. Those who address the Board are asked to limit their remarks to three minutes or less and to refrain from reiterating points made by preceding speakers. The Board will take whatever comments are made under advisement and, as such, may not respond during this meeting.

## **7. Reports of the Board of Education**

- 7.1 Executive Committee – Mrs. McClelland, Chair
- 7.2 Business Committee – Mrs. Hutson, Chair
- 7.3 President’s Report – Ms. Giles

## **8. Report of the Superintendent of Schools**

### **8.1 Consent Agenda\***

- \* 8.110 Employment—Charles Kaiser

It is anticipated that the Board of Education will approve the employment of Charles Kaiser, as ESL Teacher, Districtwide, effective September 25, 2012.

- \* 8.111 Board of Education Policies—Public Display

It is anticipated that the Board of Education will approve the following revised and/or new policies be placed on public display until the October Board meeting:

- 3:40 – Superintendent
- 4:60 – Purchases and Contracts
- 5:70 – Religious Holidays
- 6:70 – Teaching About Religions
- 7:50 – School Admissions and Student Transfers To and From Non-District Schools
- 7:80 – Release Time for Religious Instruction/Observance
- 4:120 – Food Services
- 4:180 – Pandemic Preparedness
- 5:130 – Responsibilities Concerning Internal Information
- 5:280 – Duties and Qualifications
- 6:145 – Migrant Students
- 6:180 – Extended Instructional Programs
- 6:235 – Access to Electronic Networks
- 7:140 – Search and Seizure
- 7:220 – Bus Conduct
- 7:250 – Student Support Services
- 7:340 – Student Records

- \* 8.112 Acceptance of Gifts

It is anticipated that the Board of Education will formally accept donations from:

- Twenty Pearls Foundation, Inc. – School Supplies

## **8.2 Action Items**

### 8.210 Resolution No.12-337--Approval of 2012-2013 Budget

It is anticipated that the Board of Education will adopt Resolution No. 12-337, approving the 2012-2013 budget as presented during the budget hearing.

### 8.211 Eighth Grade Washington Trip

It is anticipated that the Board of Education will approve the proposal for the eighth grade trip to Washington D.C., April 5-9, 2013.

### 8.212 School Insurance – Corporate Identity Protection

It is anticipated that the Board of Education will approve the proposal from Chartis Insurance Agency, through Horton Insurance, for the Corporate Identity Protection insurance.

### 8.213 Tyco ADT Contract Agreements – Sykuta School

It is anticipated that the Board of Education will approve the proposal from Tyco ADT in regards to access control systems installation at Sykuta School.

### 8.214 Tyco ADT Brivo Contract – Meadowview School

It is anticipated that the Board of Education will approve the proposal from Tyco ADT, for Brivo access control monitoring at Meadowview School.

### 8.215 Recognition of Schools Application

It is anticipated that the Board of Education will approve the 2012-2013 Application for Recognition of Schools.

## **8.3 Information Item**

8.310 IASB Workshop with Mr. Jeff Cohn

8.311 Health Clerk for Southwood

8.312 Bleachers at Meadowview School

8.313 Compensation Report

8.314 Education Foundation

## **8.4 Supplementary Reports – Administration**

8.410 Report from Business Manager Mr. Dean

8.411 Report from Director of Special Services Mrs. Martin

8.412 Report from Assistant Superintendent Dr. Ali

8.413 Report from Superintendent Dr. Scott

## **8.5 Supplementary Reports – Board of Education**

## **9. Adjournment**