

**Annotated Agenda and Order of Business
Board of Education Meeting of August 20, 2012**

1. Call to Order – 6:30 p.m.

- 1.1 Roll Call
- 1.2 Pledge of Allegiance

2. Closed Session

2.1 Purpose

As permitted by provisions of the Open Meetings Act, 5 ILCS 120/2 et seq., it is expected that the Board will recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) collective bargaining; (3) public office vacancy; (4) hearing evidence or testimony; (5) real property; (6) setting price for real property; (7) securities and/or investments; (8) security procedures; (9) student disciplinary cases; (10) placement of students in special education; (11) litigation; (12) establishment of reserves or settlement of claims; (13) self-evaluation, practices and procedures or professional ethics; (14) minutes of meetings.

2.2 Outcome

The Board may report on matters discussed in closed session.

Business Meeting – 7:00 p.m.

3. Approval of the Agenda

4. Approval of Minutes and Financial Statements

4.1 Minutes of Meetings of the Board

The Board will consider approval of the open and closed minutes of its meeting of July 23, 2012, and its Executive Committee Meeting of July 10, 2012.

4.2 Disbursement Journal for August 20, 2012

The Board will consider approval of disbursements for August 20, 2012 in the aggregate amount of \$1,546,021.20 to wit: (a) accounts payable in the Educational Fund (including liability), Special Proceeds, Bond & Interest, Principle & Interest, O&M Fund, Transportation Fund, Fire Prevention/Safety Fund, and Tort Immunity Fund, totaling \$671,650.09 (b) payrolls in the amount of \$874,371.11.

4.3 Financial Statements for the Month Ended July 31, 2012

The Board will consider approval of its financial statements—Summary of Fund balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended July 31, 2012.

5. Recognition of Public

The purpose of this item is to: (a) provide an opportunity for the introduction of select members of the audience to the Board of Education; (b) to provide a forum for members of the public to address the Board. With respect to the latter objective, it is the aim of the Board to listen to all constituents of School District 160 who wish to be heard, subject to such time limitations as anticipated business may warrant. In order to affect this goal, the Board will generally reserve up to thirty minutes for public comment. Those who address the Board are asked to limit their remarks to three minutes or less and

to refrain from reiterating points made by preceding speakers. The Board will take whatever comments are made under advisement and, as such, may not respond during this meeting.

6. Reports of the Board of Education

- 6.1 Executive Committee – Mrs. McClelland, Chair
- 6.2 Business Committee – Mrs. Hutson, Chair
- 6.3 President's Report – Ms. Giles

7. Report of the Superintendent of Schools

7.1 Consent Agenda*

- * 7.110 Employment—Stacy Oates

It is anticipated that the Board of Education will approve the employment of Stacy Oates, as Assistant Principal, Sykuta School, effective August 17, 2012.

- * 7.111 Employment—Chiou-Yueh Lay

It is anticipated that the Board of Education will approve the employment of Chiou-Yueh Lay, as Mandarin Chinese teacher, Sykuta School, effective August 17, 2012.

- * 7.112 Employment—Christopher Sever

It is anticipated that the Board of Education will approve the employment of Christopher Sever, as 8th Grade Social Studies teacher, Southwood Middle School, effective August 17, 2012.

- * 7.113 Employment—Melissa Wojcik

It is anticipated the Board of Education will approve the employment of Melissa Wojcik, Art Teacher, Meadowview School, effective August 17, 2012.

- * 7.114 Employment—Joan Piper

It is anticipated the Board of Education will approve the employment of Joan Piper, Elementary Technology Teacher, Sykuta School, effective August 17, 2012.

- * 7.115 Employment—Jennifer Dawson

It is anticipated the Board of Education will approve the employment of Jennifer Dawson, School Counselor, Southwood Middle School, effective August 17, 2012.

- * 7.116 Employment—Jennifer Matos

It is anticipated the Board of Education will approve the employment of 6th Grade Math, Meadowview School, effective August 17, 2012.

- * 7.117 Employment—Jennifer Hammond

It is anticipated the Board of Education will approve the employment of Jennifer Hammond, Assistant Principal, Southwood Middle School, effective August 17, 2012.

- * 7.118 Resignation—Correy Short

It is anticipated that the Board of Education will approve the resignation of Correy Short, 6th Grade teacher, Meadowview School, effective August 16, 2012.

7.2 Action Items

7.210 Tentative Budget for 2012-2013

Chapter 105 ILCS 5/17-1 of the Illinois School Code provides that the Board of Education shall, within or before the first quarter of each fiscal year, adopt an annual budget which it deems necessary to defray all necessary expenses and liabilities of the district, and in such annual budget shall specify the objects and purposes of each item and amount needed for each object or purpose. The budget must contain a statement of the cash on hand at the beginning of the fiscal year, an estimate of the cash expected to be received during such fiscal year from all sources, an estimate of the expenditures contemplated for such fiscal year, and a statement of the estimated cash expected to be on hand at the end of such year. It is further required that such budget be prepared in tentative form by some person or persons designated by the Board, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon.

7.211 Special Education Procedures/504 Plan Procedures/Students with Diabetes

It is anticipated that the Board of Education will approve the revised Procedures for: Special Education, 504 Plan, and Students with Diabetes.

7.3 Information Item

7.310 IASB Workshop with Mr. Jeff Cohn

7.4 Supplementary Reports – Administration

- 7.410 Report from Business Manager Mr. Dean
- 7.411 Report from Director of Special Services Mrs. Martin
- 7.412 Report from Assistant Superintendent Dr. Ali
- 7.413 Report from Superintendent Dr. Scott

7.5 Supplementary Reports – Board of Education

8. Adjournment