

REVISED
Annotated Agenda and Order of Business
Board of Education Meeting of June 24, 2013

1. Call to Order – 5:15 p.m.

- 1.1 Roll Call
- 1.2 Pledge of Allegiance

2. Closed Session

2.1 Purpose

As permitted by provisions of the Open Meetings Act, 5 ILCS 120/2 et seq., it is expected that the Board will recess to closed session to (1) evidence of testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi public inspection a written decision with its determinative reasoning; (2) consider information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; (3) Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; (4) discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated; (5) the placement of individual students in special education programs other matters relating to individual students.

2.2 Outcome

The Board may report on matters discussed in closed session.

Business Meeting – 7:00 p.m.

3. Approval of the Agenda

4. Approval of Minutes and Financial Statements

4.1 Minutes of Meetings of the Board

The Board will consider approval of the open and closed minutes of its meeting of May 20, 2013, and its Business and Executive Committee Meetings of May 14, 2013.

4.2 Minutes of Closed Sessions – Biennial Review

In accordance with provisions of 5 ILCS 120/2.06, the Board, having reviewed the minutes of its closed sessions, will make a determination that: (1) the need for confidentiality still exists as to all or part of those minutes; or, (2) that the minutes or portions thereof no longer require confidential treatment and are available to the public.

4.3 Disbursement Journal for June 17, 2013

The Board will consider approval of disbursements for June 17, 2013 in the aggregate amount of \$1,967,227.36 to wit: (a) accounts payable in the Educational Fund (including liability), Special Proceeds, Bond & Interest, Principle & Interest, O&M Fund, Transportation Fund, Fire Prevention/Safety Fund, and Tort Immunity Fund, totaling \$438,108.29, (b) payrolls in the amount of \$1,529,119.07.

4.4 Financial Statements for the Month Ended May 31, 2013

The Board will consider approval of its financial statements—Summary of Fund balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended May 31, 2013.

5. Special Presentation: Attendance Award

Dr. Scott will present an Attendance Certificate to the school with the highest ADA percentage for the month of May.

6. Recognition of Public

The purpose of this item is to: (a) provide an opportunity for the introduction of select members of the audience to the Board of Education; (b) to provide a forum for members of the public to address the Board. With respect to the latter objective, it is the aim of the Board to listen to all constituents of School District 160 who wish to be heard, subject to such time limitations as anticipated business may warrant. In order to affect this goal, the Board will generally reserve up to thirty minutes for public comment. Those who address the Board are asked to limit their remarks to three minutes or less and to refrain from reiterating points made by preceding speakers. The Board will take whatever comments are made under advisement and, as such, may not respond during this meeting.

7. Reports of the Board of Education

- 7.1 Executive Committee – Mrs. McClelland, Chair
- 7.2 Business Committee – Mrs. Hutson, Chair
- 7.3 President's Report – Ms. Giles

8. Report of the Superintendent of Schools

8.1 Consent Agenda

- * 8.110 Resignation of Margaret Braner

It is anticipated that the Board of Education will accept the resignation of Margaret Braner, music teacher, Meadowview School, effective at the close of the 2012-2013 school year.

- * 8.111 Resignation of Eileen Bradley

It is anticipated that the Board of Education will accept the resignation, for purposes of retirement, of Eileen Bradley, Inclusion teacher, Meadowview School, effective at the close of the 2013-2014 school year.

- * 8.112 Resignation of Kerry Dean

It is anticipated that the Board of Education will accept the resignation of Kerry Dean, Business Manager, effective June 30, 2013.

- * 8.113 Employment—Todd Hall

It is anticipated that the Board of Education will approve the employment of Todd Hall, as Assistant Principal, Southwood Middle School, effective August 1, 2013.

- * 8.114 Board of Education Policies—Adoption

It is anticipated that the Board of Education will adopt the following revised and/or new policies:

PRESS Issue 80

- 2:20 – Powers and Duties of the School Board
- 2:30 – School District Elections
- 2:110 – Qualifications, Term, and Duties of Board Officers
- 2:220 – School Board Meeting Procedure
- 4:100 – Insurance Management
- 4:170 - Safety
- 6:60 – Curriculum Content
- 6:65 – Student Social and Emotional Development
- 6:110 – Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program
- 2:125 – Board Member Expenses
- 2:140 – Communications To and From the Board

- 2:200 – Types of School Board Meetings
- 4:45 – Insufficient Fund Checks and Debt Recovery
- 5:30 – Hiring Process and Criteria
- 6:210 – Instructional Materials

PRESS Issue 81

- 4:15 – Identify Protection
- 4:140 – Waiver of Student Fees
- 4:170 – Safety
- 5:50 – Drug-and Alcohol-Free Workplace; Tobacco Prohibition
- 5:260 – Student Teachers
- 6:170 – Title I Programs
- 6:190 – Extracurricular and Co-Curricular Activities
- 6:240 – Field Trips
- 7:305 – Student Athlete Concussions and Head Injuries
- 8:25 – Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
- 7:190 – Student Discipline

* 8.115 Acceptance of Gifts

It is anticipated that the Board of Education will formally accept a donation from:

- Book donation from Grande Prairie Public Library to Sykuta School
- Monetary donation from Gladys Kendrick for a student at Sykuta School designated for field trips during the 2013-2014 school year.

* 8.116 Resolution No. 12-347—Annual Resolution re Prevailing Wage Compliance

The Prevailing Wage Law, Section 30s-9, requires each public body, during the month of June each calendar year, to investigate and ascertain the prevailing rate of wages as defined in the Act and publicly post and keep available the same for inspection by any interested party. A resolution to meet this obligation will be advanced for approval.

* 8.117 Payroll and Disbursement Authorization FY 2014

Authorization to officially empower the superintendent of schools, or his/her designee, to approve payroll and exceptions accounts payable check disbursed by the township treasurer is required to be renewed on an annual basis. A motion to meet this obligation will be advanced for approval.

* 8.118 Temporary Authorization for FY 2014 Expenditures

The authorization to expend district funds emanates from the annually approved budget. In anticipation of the need to encumber FY 2014 expenditures prior to the adoption of the final FY 2014 budget document by the Board, the administration will seek authorization for certain, temporary expenditure levels.

8.2 Action Items

8.210 Renewal of Insurance Package

The district's business insurance package—including its property insurance, general liability insurance, inland marine and commercial liability coverage, workers' compensation insurance, employees blanket bond, school leaders errors and omissions insurance, boiler and machinery policy, and umbrella liability coverage—renews on an annual basis. A proposal to renew the present coverage will be advanced for approval.

8.211 Renewal of Health Insurance Package

It is anticipated the Board of Education will approve the renewal of the health, life and dental insurance proposal for the 2013-2014 school year.

- 8.212 Student Code of Conduct
It is anticipated the Board of Education will approve the Draft of the 2013-2014 Student Code of Conduct as revised by the Student Code of Conduct Parent and Teacher Committee, attorney, and the Executive Committee.
- 8.213 Parent Handbook
It is anticipated the Board of Education will approve the Draft of the 2013-2014 Parent Handbook as revised by the attorney.
- 8.214 Resolution No. 12-348—Designating Interest Earnings for Fiscal Year 2013-2014
It is anticipated that the Board of Education will adopt Resolution No. 12-348, Resolution Designating Interest Earnings for Fiscal Year 2013-2014.
- 8.215 Resolution No. 12-349—To Partially Abate and Permanently Transfer Funds from the Working Cash Fund to the Capital Projects Fund
It is anticipated the Board of Education will adopt Resolution No. 12-349, Resolution to Partially Abate and Permanently Transfer Moneys From the Working Cash Fund to the Capital Projects Fund.
- 8.216 Resolution No. 12-350—Repay the Loan of Moneys From the Working Cash Fund to the TORT Immunity Fund
It is anticipated the Board of Education will adopt Resolution No. 12-350, Resolution to Repay the Loan of Moneys from the Working Cash Fund to the TORT Immunity Fund.
- 8.217 Asbestos Removal Contract
It is anticipated the Board of Education will approve a motion to accept a bid for the asbestos removal at Southwood Middle School.
- 8.218 Board/Superintendent Goals for 2013-2014 School Year
It is anticipated the Board of Education will approve the Board/Superintendent Goals for the 2013-2014 School Year.
- 8.219 Approval of Electronic Board Agenda Program
It is anticipated the Board of Education will approve the purchase of a Subscription Agreement with (1) BoardBook; (2) BoardDocs LT, for electronic board agendas.
- 8.220 Resignation for Purposes of Retirement—Dr. Earline Scott
It is anticipated that the Board of Education will accept the resignation, for purposes of retirement, of Dr. Earline Scott, Superintendent, effective June 30, 2014.
- 8.221 Additional Asbestos Removal Contract
It is anticipated that the Board of Education will approve a motion to accept a bid for additional asbestos removal at Southwood Middle School.

8.3 Information Items

- 8.310 Tri Conference
8.311 NABSE

8.4 Supplementary Reports – Administration

- 8.410 Report from Business Manager Mr. Dean
8.411 Report from Director of Special Services Mrs. Martin
8.412 Report from Assistant Superintendent Dr. Ali
8.413 Report from Superintendent Dr. Scott

8.5 Supplementary Reports – Board of Education

9. Adjournment

