

Meeting of the Board of Education
Country Club Hills School District 160
Tuesday, November 14, 2011

Southwood Middle School
18635 S. Lee Street
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:02 p.m. Upon roll call, members Densmore, Doss, McClelland, and Giles were found to be present. Mrs. Hutson arrived at 6:21 p.m., Mrs. Young arrived at 6:25 p.m. Absent: Turner. Also in attendance: Superintendent Dr. Scott and Attorney Brian Crowley.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance.

Pledge of Allegiance

Closed Session

At 6:03 p.m., it was moved by Mrs. Doss, seconded by Mrs. McClelland, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) collective bargaining; (3) public office vacancy; (4) hearing evidence or testimony; (5) real property; (6) setting price for real property; (7) securities and/or investments; (8) security procedures; (9) student disciplinary cases; (10) placement of students in special education; (11) litigation; (12) establishment of reserves or settlement of claims; (13) self-evaluation, practices and procedures or professional ethics; (14) minutes of meetings. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. McClelland, and Ms. Giles. Motion carried.

Recess to Closed Session

Mrs. Hutson was seated at 6:21 p.m. and Mrs. Young was seated at 6:25 p.m.

At 7:10 p.m., it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Reconvene to Open Session

Upon President Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of November 14, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Approval of the Agenda

Approval of Minutes and Financial Statements

It was moved by Mrs. McClelland, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of October 31, 2011, and its Committee-of-the-Whole Meeting of November 4, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Minutes of Meetings of the Board

It was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for November 14, 2011, and does thereby authorize payment of expenses itemized therein, to wit:

Disbursement Journal for November 14, 2011

Fund

Education	\$	418,879.10
Special Proceeds	\$	200.00
Operations/Maintenance	\$	41,537.18
Transportation	\$	67,404.84
Site and Construction	\$	184,903.40
Tort Immunity	\$	35,395.00
<u>Total Accounts Payable</u>	\$	<u>748,319.52</u>

<u>Payrolls</u>		
10/28/11	\$	326,745.53
11/10/11	\$	334,324.03
<u>Total Payrolls</u>	\$	<u>661,069.56</u>
<u>Total Disbursement Journal</u>	\$	<u>1,409,389.08</u>

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

It was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended October 31, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Financial Statements for the
Period Ended October 31, 2011

Dr. Scott announced that the attendance award is given to the school with the highest ADA. For the month of October, 2011, the highest daily attendance was Meadowview at 94.12%. Congratulations to Meadowview administration and staff for a job well done! Dr. Scott reported that they are still working with Powerschool to make sure attendance is accurate as Sykuta School is still having some attendance issues.

**Special Presentation:
Attendance Award**

Upon Ms. Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

**Recognition of Public
Public Forum—Opened**

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Closed

Mrs. McClelland stated there was no report.

**Reports of the
Board of Education**

Executive Committee

Mrs. Hutson stated that the Committee met this evening.

Business Committee

Ms. Giles recommended the Board attending the NABSE conference go online to see the strands that are available to attend while at the conference.

President's Report

Report of the Superintendent of Schools

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

Consent Agenda

- The employment of Jeffrey Fordice, as Kindergarten teacher, Sykuta School, effective November 15, 2011, at a tentative placement of \$42,828 (180 days), Step 6/Level 7, prorated to \$29,027.46 for 122 days.

- To accept the resignation of Tyron Waiters, Maintenance, effective October 17, 2011.
- Does hereby approve the following new and/or revised policies to be placed on public display until the December Board meeting:
 - 4:50 Payment Procedures
 - 4:55 Use of Credit and Procurement Cards
 - 4:80 Accounting and Audits

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Young, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 11-327, *Estimated Amounts To Be Levied For The Year 2011*, as presented and appended to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

**Resolution No. 11-327
Estimated Amounts Necessary To
Be Levied For The Year 2011**

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Doss, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the Board Goals for the 2011-2012 School Year as presented and appended to the minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

**Board Goals – 2011-2012
School Year**

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby direct the Superintendent to deliver a termination notice to the City of Country Club Hills regarding the :

**Agreement Between Park District
and School District Dated
May 25, 1982**

1. Cooperation and reciprocity agreement dated May 25, 1982
2. Playground Lease Agreement (Southwood School) dated July 19, 2000

**Playground Lease between School
District and Park District dated
July 19,2000**

Subject to the School District attorney revising the letter to request a meeting between the School District and the City that complies with the Open Meetings Act and demands that the parties meet no later than December 5, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Dr. Scott reported:

Information Items

Distributed the School District Data Tool:

Quarterly Report

Final ISAT numbers for 2010-2011 are as follows:

	3 rd	4 th	5 th	6 th	7 th	8 th
Reading 2010	55.7	58.9	59.6	71	64	70
Reading 2011	56.4	59	56.5	67.1	71.6	73.1
Math 2010	63.1	69.2	62.2	66.7	60.7	66.1
Math 2011	63.1	76.2	68.8	61.7	73.4	75.6

Study Island—Meadowview and Southwood are already above last school year. At the end of last year Meadowview was at 68.1% and are currently at 69.5%. Southwood ended last year at 73.91% and they are currently at 78.3%. Sykuta ended last year at 73.33% and are currently at 59.2%. It is imperative that Sykuta really show more initiative in encouraging students to log on to complete sessions.

Read 180 / System 44

Accolades go out to Mrs. Martin and principals. Baseline to Baseline for 2010-2011 and 2011-2012, students are showing gains.

The 2011-2012 extracurricular activities expenses are at approximately \$32,842.55 to date as indicated on page 61 of the Board packet. The additional cost to reinstate all activities would be \$21,027.64 which would be a total cost of \$53,870.19. Additional activities previously offered under the 21st Century Grant are listed on page 66. This grant ended three years ago.

Extra Curricular

A meeting has been scheduled with the CCHEA on November 28. On November 21 a meeting will be held with Attorney Hernandez and the administration. The Board needs to be aware that if we need to reduce staff at the end of the school year, there are new guidelines. We previously reduced according to seniority. New guidelines are by groups:

Senate Bill 7—Reductions in Force (RIF) / Recall

1. Non-tenured. No performance evaluation rating.
2. Non-tenured and tenured. Had N1 or U in one of last 2 performance evaluations.
3. Non-tenured and tenured. At least Satisfactory or P on both of last 2 performance evaluation ratings, or on one performance evaluation if only one is available.
4. Non-tenured and tenured. E in two of last three performance evaluation ratings, with a P or Satisfactory in other year.

We will move forward to group our teachers accordingly.

Mrs. Densmore stated that this topic was discussed at the last IASB meeting.

**Supplementary Reports—
Administration**

Mr. Dean reported:

Business Manager

Comcast Internet Essentials materials have been sent home with students who qualify for free or reduced lunch. The fiber installation for the District is complete with the exception of Sykuta. Parent Portal letters have gone home. Training session for parents are scheduled as follows:

Technology

- November 17 – Meadowview School – 6:30 p.m. – 7:30 p.m.
- November 15 – Southwood Middle School – 6:30 p.m. – 7:30 p.m.
- November 16 – Sykuta School – 6:30 p.m. – 7:30 p.m.

The use of Facility Tree has increased substantially – its important that all staff use this system as it allows the business office to address issues quickly and track the required resources.

Buildings & Grounds

Mrs. Martin reported:

Director of Special Services

The first Parent Meeting was held at Sykuta on September 29. The two EC teachers reviewed the curriculum.

Early Childhood

The social workers and psychiatrist are doing an excellent job. All students have been tested. Three additional children were added to bring our total to 36.

ELL

Ms. Tonya Edwards is attending PBIS as an external coach. A schedule will be set with the Assistant Principals to plan activities for the remaining of the school year.

PBIS

Ms. Herron and Mrs. Martin met with the nursing staff to compile a list of students who may need medical 504 Plans. Several meetings have taken place. As we become aware of students plans will be created. Currently we have five active and five pending 504 Plans District-wide.

504

There have been 16 new referrals for full case study evaluations. 14 of the 16 are at Sykuta School, 1 at Meadowview, and 1 at Southwood.

Initial Eligibility Case Evaluations

With the help of Ms. Merritt, all special education teachers and support staff have had training on the newly purchase iPads. Plans are to push the student iPads out as soon as teachers have chosen the needed applications.

Technology

Both programs are up and running. IEP students are entered at this point. There are currently 60 System 44 licenses and 90 Read 180 licenses District-wide.

System 44 and Read 180

Dr. Scott:

Superintendent of Schools

All Board Members are invited to attend Institute Day, November 23. All sessions will be held at Southwood School, 7:30 a.m. – 1:00 p.m.

Institute Day

Happy Board Members Day to all Board Members. Board Members thanked Dr. Scott for the flowers they received.

Board Members Day

[Mrs. Densmore left the meeting at 7:45 p.m.]

Reminder that the NABSE trip is next week. In the packet received are shuttle tickets. There are two dinners that are scheduled—one for Thursday night and one for Friday night.

NABSE

**Supplementary Reports—
Board of Education**

Mrs. McClelland:

- Commented on the Sykuta Open House. Accolades to Mrs. Jackson for keeping the discipline at Sykuta as there hasn't been any disciplinary reports.

Mrs. Hutson:

- Thanked Dr. Scott for the flowers received today.
- The next Business Committee will be held on December 13, 5:15 p.m.

Adjournment

It was moved by Mrs. McClelland, seconded by Mrs. Doss, that the meeting be adjourned. Upon voice vote, all members voted aye. The meeting was adjourned at 7:50 p.m.

J.Kay Giles, President, Board of Education

Tamara Young, Secretary, Board of Education