

Meeting of the Board of Education
Country Club Hills School District 160
Monday, October 31, 2011

Southwood Middle School
18635 S. Lee Street
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:12 p.m. Upon roll call, members Doss, McClelland, Turner, Young, and Giles were found to be present. Absent: Densmore and Hutson. Also in attendance: Superintendent Dr. Scott and Attorney Mike Hernandez.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance.

Pledge of Allegiance

Closed Session

At 6:14 p.m., it was moved by Mrs. Doss, seconded by Mrs. McClelland, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) collective bargaining; (3) public office vacancy; (4) hearing evidence or testimony; (5) real property; (6) setting price for real property; (7) securities and/or investments; (8) security procedures; (9) student disciplinary cases; (10) placement of students in special education; (11) litigation; (12) establishment of reserves or settlement of claims; (13) self-evaluation, practices and procedures or professional ethics; (14) minutes of meetings. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Recess to Closed Session

At 7:05 p.m., it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Reconvene to Open Session

Upon President Giles' recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of October 31, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Approval of the Agenda

**Approval of Minutes
and Financial Statements**

It was moved by Mrs. McClelland, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of September 26, 2011 and its Business Committee Meeting of October 11, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Minutes of Meetings
of the Board

It was moved by Mrs. McClelland, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for October 17, 2011, and does thereby authorize payment of expenses itemized therein, to wit:

Disbursement Journal for
the month of October 17, 2011

Fund

Education	\$	326,596.08
Operations/Maintenance	\$	43,902.50
Facility Lease	\$	3,195.00
Transportation Fund	\$	15,449.73
Site and Construction Fund	\$	315,382.10
Tort Immunity	\$	5,134.00
<u>Total Accounts Payable</u>	\$	<u>709,659.41</u>

<u>Payrolls</u>		
09/30/11	\$	311,089.05
10/14/11	\$	326,804.62
<u>Total Payrolls</u>	\$	<u>637,893.67</u>
<u>Total Disbursement Journal</u>	\$	<u>1,347,553.08</u>

Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

It was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended September 30, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, & Ms. Giles. Motion carried.

Financial Statements for the
Period Ended September 30, 2011

Dr. Scott presented the attendance award to Meadowview with the highest ADA of 98.0% for the months of August / September.

**Special Presentation:
Attendance Award**

Recognition of Public

Upon Ms. Giles' recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Opened

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles' recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Doss, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Closed

**Reports of the
Board of Education**

No report.

Executive Committee

No report.

Business Committee

No report.

President's Report

Report of the Superintendent of Schools

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

Consent Agenda

- The employment of Kimberly Carter, as 5th grade teacher, Meadowview School, effective October 18, 2011, at a tentative placement of \$37,971 (180 days), Step 5 / Level 1, prorated to \$29,743.95 for 141 days.
- The employment of Tiffany Taylor, as school secretary, Meadowview School, effective October 18, 2011, at a salary of \$24,881 (215 days), prorated to \$18,632.53 for 161 days.

- Approval of the following new and/or revised policies:
 - 1:10 School District Legal Status
 - 2:10 School District Governance
 - 3:10 Goals and Objectives
 - 3:70 Succession of Authority
 - 5:125 Personal Technology and Social Media; Usage and Conduct
- Acceptance of the following donations:
 - School supplies received from Alderman Hutson, Ward 3
 - School supplies received from the Veterans and donated to Alderman Lockett, Ward 2
 - Uniforms for Meadowview received from Hazel Crest Church.

Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Action Items

Mrs. McClelland questioned whether the proposed lighting work is geared towards replacing or fixing what is currently in place. Dr. Scott stated most of the scheduled work is slated in the old section of Southwood and involves upgrading fixtures. Mr. Dean commented that some of the amendments are as a result of necessary work items that were not included in the original Survey. Following this discussion, and upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, will approve the Ten Year Survey Amendments as submitted by DeTella Planera Architects, for health and life safety recommended work items. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Approval of Ten Year Survey
Amendments

Attorney Mike Hernandez provided the Board with the following information regarding various legal documents entered into between the Board of Education and the Park District.

This agreement regarding the use of School District facilities by the park district is no longer viable with the dissolution of the park district and the City now successor in interest. Additionally, by law, no agreement can be longer than 25 years so if the District chooses to remain in this agreement the document needs to be updated. Previous attempts to do so have been unsuccessful. In return for the use of school property when not otherwise being used by the District, the City assumes responsibility for the upkeep of District properties (i.e., grass mowing, snow removal, etc.). The board needs to decide if they want to continue this agreement or notify the City of their intent to dissolve it. Dissolution of the agreement would result in the District needing to seek alternatives for snow removal, grass cutting, and other general upkeep of our properties that the City has been providing. Mr. Dean has been investigating the cost of the District taking over the snow removal and grass cutting by an outside firm, and also the costs associated with District maintenance staff assuming these responsibilities. The first step in resolving these issues is to serve notice to City officials of the need to upgrade the current agreement. If they don't agree, termination of the agreement would be the alternative.

Agreement Between Park District and
School District dated May 25, 1982

This document is based on a period not to exceed 99 years. This is another document that, by law, cannot exceed 25 years and is, therefore, obsolete. In exchange for the use of the playground area at Southwood School, the City has assumed responsibility for grass cutting and general maintenance of the property. Mr. Hernandez stated that if the Board decides to continue with this lease a new document needs to be prepared outlining the obligations of the City in the continuance of said lease. His recommendation is for the Board to give a 90 day notice to City officials of their decision to revisit the current lease and update the agreement. Items to be determined would include what facilities the City would use and when they would have access to them.

Playground Lease Between School
District and Park District (2001)

Mr. Hernandez does not see a need for the board to take any action regarding this lease agreement. It revolves around five mobile units at Southwood that were no longer being used by the District. Title ownership of the units was transferred to the City in exchange for satisfying an outstanding water bill in the amount of \$10,000 that the District was responsible for. To terminate the lease early would result in the District being responsible for repayment of the water bills.

Lease Between School District and City Concerning Mobile Units (2008)

After this information was presented, Mr. Hernandez was directed to proceed in drawing up documents effectuating the termination of the Agreement Between Park District and School District dated May 25, 1982, and the Playground Lease Between School District and Park District (2001) if the City does not agree to meet and update the two agreements. These documents will be brought before the Board at the November 14 meeting for action.

Dr. Scott asked how the district would respond if the City becomes negligible in providing services as a result of the Board taking this action. Mr. Hernandez stated all instances should be documented and, if necessary, an injunction against the City would be issued.

[Mrs. Turner left the meeting at 7:40 p.m.]

Dr. Scott reported:

Information Items

A meeting on Friday, November 4, District Office, 6:15 p.m., was set to meet and discuss the Boards' goals.

Board Goals

All board members are required to attend seven sessions of training. All those attending NABSE will have the opportunity to attend workshops which will enable them to earn a strand, in addition to receiving CPDU credits for taking advantage of the training being offered during the conference.

Board Training

A meeting is needed to identify the areas the board needs to address to meet their goals. One of these includes parental involvement with two parent forum meetings being held each school year. Plans need to be made to implement this goal. With that in mind, Dr. Scott polled the board as to their availability for scheduling a meeting. A meeting will be scheduled in the near future.

Committee of the Whole Meeting

Supplementary Reports— Administration

Mr. Dean reported:

Business Manager

- 75% of fiber installation for the district has been completed.
- All items on the punch list for the entryway construction projects have been addressed with the exception of some minor paint touch up work. Finishing the painting will complete all the summer projects.
- Pictures to support the completion of the roofing project at Sykuta have been secured and a check has been issued to the vendor.
- A crack in the foundation wall of the Career Lab at Southwood has been repaired.
- There is continuing concern regarding outstanding lunch balances. To date there is over \$2,000 in outstanding fees, and the need exists to develop new collection procedures to minimize the number of students with negative balances. A proposal, which could also be implemented in student registration payments, will be brought to the Business Committee at their next meeting.

Mrs. Martin had no report.

Director of Special Services

Dr. Scott:

Superintendent of School

A schedule of games for the boys' basketball season was given to board members in the hope they might be able to attend a game to show their support to the team.

Boys Basketball

**Supplementary Reports—
Board of Education**

Mrs. Doss:

- Commented on the implementing of pom poms at Meadowview School. She was under the impression it was for sixth graders only, and was surprised all grade levels are eligible to participate. Dr. Scott said this is to encourage student participation and offer an additional extra curricular activity to all students at Meadowview.

Mrs. Giles:

- Requested Dr. Scott to provide board members with a list of activities previously offered to our students and eliminated due to budgetary constraints, and what is now being offered.

Adjournment

It was moved by Mrs. Doss, seconded by Mrs. Young, that the meeting be adjourned. Upon voice vote, all members voted aye. The meeting was adjourned at 7:55 p.m.

J. Kay Giles, President, Board of Education

Tamara Young, Secretary, Board of Education