

Meeting of the Board of Education
Country Club Hills School District 160
Tuesday, September 26, 2011

Southwood Middle School
18635 S. Lee Street
Country Club Hills, Illinois

The meeting was called to order by President Giles at 5:40 p.m. Upon roll call, members Densmore, Doss [arrived at 5:50 p.m.], McClelland, Turner, Young, and Giles were found to be present. Absent: Hutson. Also in attendance: Superintendent Dr. Scott, Business Manager Mr. Dean, and Attorney Mike Hernandez.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance.

Pledge of Allegiance

Closed Session

At 5:40 p.m., it was moved by Mrs. McClelland, seconded by Mrs. Turner, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) collective bargaining; (3) public office vacancy; (4) hearing evidence or testimony; (5) real property; (6) setting price for real property; (7) securities and/or investments; (8) security procedures; (9) student disciplinary cases; (10) placement of students in special education; (11) litigation; (12) establishment of reserves or settlement of claims; (13) self-evaluation, practices and procedures or professional ethics; (14) minutes of meetings. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Recess to Closed Session

Mrs. Doss at 5:50 p.m.

At 6:40 p.m., it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Reconvene to Open Session

At 6:40 p.m. President Giles opened the floor to the budget hearing. Business Manager Mr. Dean referred the Board to the revenues on pages 2 and 3. Ms. Giles asked if there was a reserve for snowplowing and grass cutting. Mr. Dean confirmed there was. Dr. Scott reported that she has been working with Mr. Dean in building a budget to match expenditures and revenues. Mr. Dean commented that the District should be in a positive posture at the end of the school year. He also reported money has been set aside for a boiler at Southwood. For a better picture of total receipts and expenditures, Dr. Scott referred the Board to page 4 lines 11 and 13.

Budget Hearing

[At this time Ms. Giles left the meeting, 6:55 p.m.]

Mrs. Young questioned where the out of district expenditures are in the budget. Those expenditures are on page 11 line 5, they are embedded into this line item. Each school has an account for alternative school.

Mrs. Densmore asked what the percentage increase is of this budget over last years budget. Mr. Dean reported the Education fund has decreased about \$100,000; O&M has decreased about \$20,000; Debt Fund decreased about \$60,000; Transportation Fund remains the same; Social Security is a fixed account; Capital Projects has increased \$30,000; Working Cash remains the same; Tort Fund remains the same; Fire Safety is slightly up due to transfer of funds. Dr. Scott also remarked that we have lost the ARRA money received from the State which paid for salaries in Special Ed and Title I.

Mr. Dean reported that we will move forward and try to find ways to improve costs.

At 7:04 p.m., it was moved by Mrs. Doss, seconded by Mrs. McClelland, that the Budget Hearing be closed. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. McClelland, Mrs. Turner, and Mrs. Young. Motion carried.

Upon Vice President Densmore's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of September 26, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Approval of the Agenda

Approval of Minutes and Financial Statements

It was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of August 23, 2011, its Business Committee Meetings of May 19, 2011, August 18, 2011, and September 13, 2011; and its Executive Committee Meeting of September 13, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Minutes of Meetings of the Board

It was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for September 26, 2011, and does thereby authorize payment of expenses itemized therein, to wit:

Disbursement Journal for the month of September 26, 2011

<u>Fund</u>	
Education	\$ 276,114.48
Operations/Maintenance	\$ 26,325.53
Bonds & Interest	\$ 1,500.00
Transportation Fund	\$ 2,080.00
Tort Immunity	\$ 5,134.00
<u>Total Accounts Payable</u>	\$ <u>311,154.01</u>
<u>Payrolls</u>	
09/02/11	\$ 306,110.96
09/16/11	\$ 322,955.24
<u>Total Payrolls</u>	\$ <u>629,066.20</u>
<u>Total Disbursement Journal</u>	\$ <u>940,220.21</u>

Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

It was moved by Mrs. McClelland, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended August 31, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Financial Statements for the Period Ended August 31, 2011

Recognition of Public

Upon Mrs. Densmore's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Public Forum—Opened

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Mrs. Densmore's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Public Forum—Closed

Reports of the Board of Education

Mrs. McClelland reported a meeting was held on September 13, 2011. In attendance were Mrs. Densmore, Mrs. McClelland, Mr. Dean, and Dr. Scott. The committee reviewed new and revised policies 1.10, 2.10, 3.10, 3.70, and 5.125. It was recommended that these policies move forward to the total Board for review. The Committee also discussed Operational Services policies.

Executive Committee

No report due to the absence of Mrs. Hutson.

Business Committee

No report due to the absence of Ms. Giles.

President's Report

Report of the Superintendent of Schools

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

Consent Agenda

- The employment of Tami Wade-Young, as 6th grade Math and Language Arts teacher, Meadowview School, effective August 22, 2011, at a salary of \$54,434, Step 15 / Level 6.
- The employment of Christopher Seidel, Art teacher, Southwood Middle School, effective September 27, 2011, at a tentative placement of Step 1/Level 1 \$34,191, prorated to \$29,442.25 for 155 days.
- The resignation of Nancy Gilfoyle, teacher aide, Meadowview School, effective September 2, 2011.
- The revised resignation of Cara Crawford-Walker, school secretary, Meadowview School, effective September 23, 2011.
- The resignation of Martin Kelly, ACE supervisor, Sykuta School, effective September 23, 2011.
- The employment of Melody Hank-Preston, as teacher aide, Southwood Middle School, effective September 27, 2011, at a salary of \$25,775, prorated to \$22,194.45 for 155 days.

Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Dr. Scott took this opportunity to introduce and welcome Christopher Seidel, Art Teacher, Southwood Middle School, and Melody Hank-Preston, teacher aide at Southwood Middle School.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 11-326, Approval of 2011-2012 Budget as presented during budget hearing. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

**Resolution No. 11-326
Approval of 2011-2012 Budget**

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby amend the minutes from June 28, 2011, Action Item, Resolution No. 10-323—Transfer of Funds from Working Cash to Tort Immunity Fund as follows:

**Amending Minutes from
June 28, 2011**

“That the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 10-323, a Resolution Transferring Funds from Working Cash to Tort Immunity Fund in the amount of \$95,000, as presented and appended to the official minutes.”

Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Upon Superintendent Scott’s recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the first amended agreement with the South Suburban Purchasing Cooperative as presented and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

South Suburban School Purchasing Cooperative

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the annual Recognition of Schools Application for the 2011-2012 school year as presented to the Board of Education, and appended to the minutes of this meeting. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Recognition of Schools Application

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the settlement of 08 CH 36219 pursuant to the recommendation of counsel in closed session. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Approval of Settlement Agreement for Pending Declaratory Judgment Case

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the addition of chorus at Meadowview School for the 2011-2012 school year, as discussed in the Business Committee Meeting. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Chorus at Meadowview

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Doss, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the following new and/or revised policies be placed on public display until the October Board of Education meeting:

Board of Education Policy New/Revisions

- 1:10 School District Legal Status
- 2:10 School District Governance
- 3:10 Goals and Objectives
- 3:70 Succession of Authority
- 5:125 Personal Technology and Social Media; Usage and Conduct

Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Mrs. Densmore. Motion carried.

Dr. Scott reported:

Information Items

Referred the board to the ISAT report distributed.

ISAT Report

1. ISAT Assessment Composite: All grade levels in reading and math are averaged together. Increased 27 percentile points over 2002 – 2011. Improving 3 points per year. The State improved 16 points—1 point per year. During the years 2007-2010, both district and state are at a stand still. 2011 there is a decrease at state level and an increase at district level.

2. Comparing District and State Scores: 2002 – 23 points difference where in 2011 only 12 points different.
3. Looking at grades 3 – 8 in 2010 and 2011, grades 3-4-7-8 improved in reading.
4. Looking at these same grades for 2010 and 2011, grades 4-5-7-8 improved in math.
5. Looking at 3 years of data: 2009 – 2011, Reading, grades 4-7-8 increased. Grades 3-5-6 have problems.
6. In Math—grades 3 and 6 have problems.
7. Grade and State Reading Results: Focused areas of improvement in Reading are grades 5-3-6. In Math grades 3-6-5.
8. Performance by Student Group (IEP): Reading – grades 4 and 5 have problems and in Math grade 6.
9. Safe Harbor Target – we would have to improve by 10% or more to the previous year. Southwood and Sykuta were awarded Safe Harbor. Although Southwood and Sykuta did not have a sub group for special education. During 2012 and 2013 93% have to meet expectations or improve by 10%. In 2014 all students have to be at 100%.

The teachers and administrators were surveyed at the end of last school year. Highlights of this survey are as follows:

District 160 Faculty Survey

- Page 8 indicates that most teachers did respond to the survey.
- Page 9 overall ratings for 2009-2011 indicates that ratings have gone up on a scale of 1-4 the overall satisfaction working in the District at 2.48, and the overall quality of education in the District at 2.50.
- Page 10 overall ratings of satisfaction working in district Southwood has moved up, with Sykuta, then Meadowview to follow. Overall quality of education in district is higher.
- Page 12 ratings of administration, faculty and staff, 2011 column, district improved in every area. Years 2009 – 2011— the overall effectiveness of the Board of Education, improved from 1.96 - 2.34. The administration improved from 2.0 – 2.36.
- Page 13 access to technology and use of technology in the classroom, both of increased greatly.
- Page 14 statements regarding curriculum and student achievement—everything improved. Question 36 preparing students to live in an increasingly technological world 2.42 to 2.84. Question 41 curriculum is aligned with state, national and local standards went from 2.85 to 3.12.
- Page 16 number 38, overall instruction incorporates student-centered activities and encourages creative expression all are positive ratings.
- Page 17 statements regarding equity and resources –all ratings are up. Question 56, in regards to extracurricular – the district is now offering after school programs in fine arts. Hopefully we will see these ratings go up next year.
- Page 20 number 75 has a negative rating—discipline procedures in the schools. We encouraged the Association to be present during the student code of conduct committee meetings and they were. Ratings went from 1.49 – 2.0 – 1.93.

Overall teachers and administrators rated the district with a B- score.

**Supplementary Reports—
Administration**

Mr. Dean reported:

Business Manager

The auditor has been in this past week. Construction projects are wrapping up. There are still some open items on the punch list.

Mrs. Martin was absent.

Director of Special Services

Dr. Scott:

Superintendent of School

Commended Meadowview and Sykuta on their open houses. She was not able to attend Southwood.

**Supplementary Reports—
Board of Education**

Mrs. McClelland:

- On Wednesdays the Chicago Symphony Orchestra has open house. Schools can attend free of charge. She would like to see our schools take advantage of this.
- Has involvement with Northeastern University in attending plays. She has a brochure on this if the district is interested.

Mrs. Doss:

- Commented on the map painted on Meadowview playground. Dr. Scott stated pictures are available on the website. Thanks are extended to Mrs. Kirk-Franklin and the City for all of their efforts in seeing this project finished.

Mrs. McClelland:

- Attended Southwood Open House—it was very well attended. She thanked Southwood administration for the information sent home on the Science projects due.

Mrs. Densmore:

- Reminded members of the IASB Fall dinner meeting October 5, Doubletree in Alsip.
- Attended Meadowview Open House. The PTO was also represented.
- Welcomed new staff to the District.

Dr. Scott distributed new name tags to Board Members.

Adjournment

It was moved by Mrs. McClelland, seconded by Mrs. Young, that the meeting be adjourned. Upon voice vote, all members voted aye. The meeting was adjourned at 8:00 p.m.

J. Kay Giles, President, Board of Education

Tamara Young, Secretary, Board of Education