

Meeting of the Board of Education  
Country Club Hills School District 160  
Tuesday, July 26, 2011

Southwood Middle School  
18635 S. Lee Street  
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:37 p.m. Upon roll call, members Densmore, Doss, Hutson, McClelland, Turner, Young, and Giles were found to be present. Also in attendance: Superintendent Dr. Scott.

**Call to Order and Roll Call**

The assembly participated in the Pledge of Allegiance.

**Pledge of Allegiance**

**Closed Session**

At 6:37 p.m., it was moved by Mrs. McClelland, seconded by Mrs. Turner, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) collective bargaining; (3) public office vacancy; (4) hearing evidence or testimony; (5) real property; (6) setting price for real property; (7) securities and/or investments; (8) security procedures; (9) student disciplinary cases; (10) placement of students in special education; (11) litigation; (12) establishment of reserves or settlement of claims; (13) self-evaluation, practices and procedures or professional ethics; (14) minutes of meetings. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Recess to Closed Session**

At 7:18 p.m., it was moved by Mrs. Doss, seconded by Mrs. Young, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Reconvene to Open Session**

At this time Business Manager Dean and Director of Special Services Martin were seated.

Upon President Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of July 26, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Approval of the Agenda**

**Approval of Minutes  
and Financial Statements**

It was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of June 28, 2011, and its Business Committee Meeting of June 23, 2011, and its Executive Committee Meeting of July 12, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Minutes of Meetings  
of the Board**

It was moved by Mrs. McClelland, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for July 26, 2011, and does thereby authorize payment of expenses itemized therein, to wit:

**Disbursement Journal for  
the month of July 26, 2011**

Fund

Education	\$	364,671.61
Special Proceeds	\$	100.00
Operations/Maintenance	\$	71,051.25
Bonds & Interest	\$	900.00
Transportation	\$	1,618.00
Tort Immunity	\$	53,442.90
<u>Total Accounts Payable</u>	\$	<u>491,783.76</u>

Payrolls

06/30/11	\$	135,162.01
7/01/11	\$	1,052.40
7/08/11	\$	229,510.75
7/22/11	\$	203,730.84
<u>Total Payrolls</u>	\$	<u>569,456.00</u>

Total Disbursement Journal \$ 1,061,239.76

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

It was moved by Mrs. McClelland, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended June 30, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Financial Statements for the  
Periods Ended June 30, 2011

Dr. Scott introduced Sandra Kirk-Franklin, a parent of the District, who also works for AT&T. AT&T sponsors a volunteer program—Pioneers. This program is made up of active and retired employees. Mrs. Kirk-Franklin gave a presentation on a proposed playground map to be installed on the Meadowview playground made possible by a grant funded by AT&T, and no cost to the District. They would like to install this on August 20<sup>th</sup> using AT&T volunteers, and approximately 10 volunteers from the school district. They would need access to the school for water. Sykuta would be the next school slated for this project, with Southwood being the last. The paint is guaranteed for at least 8 years. All volunteers will receive a T-Shirt. Dr. Scott and the Board thanked Mrs. Kirk-Franklin for such a thorough presentation. They are excited to see the project completed.

**Special Presentation:  
AT&T**

[Mrs. Densmore left the meeting at 7:40 p.m.]

**Recognition of Public**

Upon Ms. Giles' recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Doss, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Opened

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles' recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Closed

**Reports of the  
Board of Education**

Mrs. McClelland reported a meeting was held on July 12, with Dr. Scott and Mrs. Turner present. Items discussed were the Handbook of Principles & Procedures with changes and/or corrections; the meeting calendar for the Executive Committee, and student fees.

**Executive Committee**

Mrs. Hutson reported the committee met prior to the Board Meeting. The Committee reviewed the bills payable, discussed the AT&T proposal, transfer of funds, the 2011-2012 budget and increasing student fees.

**Business Committee**

Ms. Giles reminded board members of the Board Retreat scheduled for Friday and Saturday, and to complete the Master Board Member Activity Summary.

**President's Report**

**Report of the Superintendent of Schools**

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

**Consent Agenda**

- The employment of Aretha Wright-Giles, as 5<sup>th</sup> grade teacher, Meadowview School, effective August 22, 2011, at a salary of \$56,646, Step 17/Level 6.
- The employment of Ronneisha Hunt, as 4<sup>th</sup> grade teacher, Meadowview School, effective August 22, 2011, at a salary of \$36,974, Step 4/Level 1.
- Approval of the Lease Agreement with Southwest Cook County Cooperative Association for Special Education for the 2011-2012 school year, in the amount of \$10,000, as submitted and appended to the official minutes.

Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 11-324—Reclassification of an Administrator, as presented and discussed in closed session. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Resolution No. 11-324—  
Reclassification of an Administrator**

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 11-325—Reassignment of an Administrator, as presented and discussed in closed session. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Resolution No. 11-325—  
Reassignment of an Administrator**

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the revised Handbook of Principles as presented. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Handbook of Principles and  
Procedures**

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the proposal received from ADT for security systems at the district office, the district annex office, the maintenance building, and storage building, in the amount of \$10,909.12. Upon roll call vote, the following

**ADT Security Proposals**

members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve that AT&T install and pay for a playground map at Meadowview School, with Sykuta and Southwood to follow, as submitted and approved by the Business Committee. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

AT&T Grant Funded Project

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby acknowledge receipt of the estimated total cost summary and further approve the school district cost allocation on the Infinite Visions Financial and Human Resource software conversion project planned for the Bremen Township School Treasurer's Office. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Infinite Visions Financial and Human Resource Software

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the re-activation of cheerleading at Southwood Middle School and PomPons at Meadowview School beginning with the 2011-2012 school year, as discussed in the Business Committee Meeting. Upon roll call vote, the following members voted *aye*: Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Cheerleading and PomPons

Dr. Scott Reported:

**Information Items**

As Ms. Giles previously reminded the board, it is important that board members keep track of everything they attend so that they can report this on the Master Board Member Activity Summary. This can be faxed to IASB.

Master Board Member Activity Summary

The NABSE registration window has been opened—contact Nancy if you would like to attend. The conference is November 16-20, 2011. It is again the same weekend as the Tri-Conference downtown. The funds are in the budget for members to attend at least two conferences.

Professional Development Opportunities

This tool was discussed with the Board previously. ISAT data has not been officially released yet, however, Dr. Scott added this to the Tool. Information can go up or down by two points. According to Goal #1 we have moved at least 10% up for two schools. As indicated in Reading, indications are that two grade levels have gone up, two the same, and two down. Math, indications are that four grade levels went up, one the same, and one down.

District Data Tool

Study Island gives us a look as to how students will do on ISAT. About 90% use it. Study Island is a good predictor, however, we have to have 100% of the population to use it.

The attendance portion determined that Meadowview had the most growth, however, Sykuta had the most improved at 8 out of 11, where Meadowview had 3 out of 11.

We should receive the ISAT scores sometime in August, at which time Dr. Scott will update this Tool.

Mrs. McClelland asked if writing is still part of ISAT. Dr. Scott reported no that writing is coupled with reading. They need to be taught together so students can improve.

**Supplementary Reports—  
Administration**

Mr. Dean reported:

**Business Manager**

The entry renovations for the three schools have started with demolition and abatement. Work is just about completed. The driveway is set to begin soon. The architect and contractor are finalizing the plans for grading.

Sykuta Projects

We have been given an energy efficiency grant from the State that will replace boilers.

Energy Efficiency Grant

Perfect Cleaning has completed the cleaning of Sykuta. Southwood and Meadowview should be completed by the end of the week with the exception of the classrooms occupied by the CRC. The remaining rooms will be cleaned within the week after the completion of the CRC's summer program.

Cleaning Projects

Mrs. Martin did not have a report.

**Director of Special Services**

Dr. Scott:

**Superintendent of School**

Commended Leatha Stewart who provided an opportunity for 25 students, from fifth and sixth grades, to participate in an Economic Achievement Program, studying the stock market.

Economic Achievement Program

On August 3<sup>rd</sup> principals are going to attend an orientation meeting for the Principal Performance Based Assessment conducted by Governors State University.

Principal Performance Based  
Assessment

Just a reminder that the Board Retreat is scheduled for Friday, July 29, 5:30 p.m. to 8:30 p.m., and Saturday, July 30, 7:30 a.m. to 12:00 p.m. The workshop will be held at the Network Room in South Holland.

Board Retreat

Registration will be held August 8, 9, 12. Our goal is to have parents in and out within thirty minutes. August 8 is for letters A – K. August 9 is for letters L – Z. August 12 is for everyone.

Registration

Teacher Institute will start August 22. Everyone is invited to attend, 8:00 a.m. at Southwood Middle School. It's always nice to have the Board of Education present.

Institute

We have an additional day of Institute on August 23. The first day of school is August 24 for one hour.

None.

**Supplementary Reports—  
Board of Education**

**Adjournment**

It was moved by Mrs. Doss, seconded by Mrs. Turner, that the meeting be adjourned. Upon voice vote, all members voted aye. The meeting was adjourned at 8:35 p.m.

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J.Kay Giles, President, Board of Education

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Tamara Young, Secretary, Board of Education