

Meeting of the Board of Education  
Country Club Hills School District 160  
Monday, April 16, 2012

Southwood Middle School  
18635 S. Lee Street  
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:00 p.m. Upon roll call, members Densmore, Hutson, Young and Giles were found to be present. Absent: Doss, McClelland, and Turner.. Also in attendance: Superintendent Dr. Scott.

**Call to Order and Roll Call**

Mrs. McClelland arrived at 6:20 p.m., Mrs. Doss at 6:23 p.m., and Mrs. Turner at 6:27 p.m.

The assembly participated in the Pledge of Allegiance.

**Pledge of Allegiance**

**Closed Session**

At 6:04 p.m., it was moved by Mrs. Hutson, seconded by Mrs. Densmore, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) collective bargaining; (3) public office vacancy; (4) hearing evidence or testimony; (5) real property; (6) setting price for real property; (7) securities and/or investments; (8) security procedures; (9) student disciplinary cases; (10) placement of students in special education; (11) litigation; (12) establishment of reserves or settlement of claims; (13) self-evaluation, practices and procedures or professional ethics; (14) minutes of meetings. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Young, and Ms. Giles. Motion carried.

**Recess to Closed Session**

At 6:59 p.m., it was moved by Mrs. Doss, seconded by Mrs. McClelland, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Reconvene to Open Session**

Mr. Dean, Business Manager, was seated.

Upon President Giles' recommendation, it was moved by Mrs. Doss, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of April 16, 2012. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Approval of the Agenda**

**Approval of Minutes  
and Financial Statements**

It was moved by Mrs. Densmore, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of March 19, 2012, its Committee-of-the-Whole meeting of April 10, 2012, and its Business Committee Meetings of March 19, 2012, and April 10, 2012. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Minutes of Meetings  
of the Board**

It was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for April 16, 2012, and does thereby authorize payment of expenses itemized therein, to wit:

**Disbursement Journal for  
April 16, 2012**

Fund

|                               |    |                   |
|-------------------------------|----|-------------------|
| Education                     | \$ | 463,909.38        |
| Special Proceeds              | \$ | 100.00            |
| Operations/Maintenance        | \$ | 75,291.14         |
| Transportation Fund           | \$ | 119,859.68        |
| Site and Construction         | \$ | 33,000.00         |
| Tort Immunity                 | \$ | 5,110.00          |
| <u>Total Accounts Payable</u> | \$ | <u>697,270.20</u> |

Payrolls

|                       |    |                   |
|-----------------------|----|-------------------|
| 03/23/2012            | \$ | 320,327.16        |
| 04/13/2012            | \$ | 316,493.85        |
| <u>Total Payrolls</u> | \$ | <u>636,821.01</u> |

Total Disbursement Journal \$ 1,334,091.21

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

It was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended March 31, 2012. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Financial Statements for the  
Period Ended March 31, 2012

Dr. Scott announced that the attendance award for March, with a 94.43% ADA, is awarded to Meadowview. Congratulations to the administration and staff!

**Special Presentation:  
Attendance Award**

The Southwood Cheerleading Squad was in attendance and each member was presented a trophy by Dr. Borishade and Mrs. Edwards in recognition of their outstanding first place finish in every category at a Southland Regional Competition. Coach Morton, Ms. King, and Mrs. Preston were also recognized for their time and commitment working with the girls. Dr. Borishade indicated they will be recognized during an upcoming awards banquet. The presentation ended with the Squad showcasing one of the cheers performed during the competition. Dr. Scott distributed a DVD of the competition to the board members so they would have the opportunity to observe how well the girls performed.

**Special Presentation:  
Cheerleading Award**

Upon President Giles' recommendation, it was moved by Mrs. Young, seconded by Mrs. Densmore, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Recognition of Public**  
Public Forum—Opened

Okemia Smith, 19201 Elm Drive – Her daughter, Imara Smith, graduated in 2008 as valedictorian at Southwood School. In June of this year she will graduate valedictorian at Rich Central High School. She feels this outstanding achievement by her daughter would offer an excellent opportunity for School District 160 to get some public recognition for the quality of education received at the elementary level.

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon President Giles' recommendation, it was moved by Mrs. Young, seconded by Mrs. McClelland, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Closed

**Reports of the  
Board of Education**

**Executive Committee**

Mrs. McClelland reported the committee met on April 10. With the exception of Mrs. Turner, all board members were in attendance. The agenda item included Policy 8:20—Community Use of School Facilities. Proposed changes will limit facility use to student groups and school-related organizations and local government. The policy is scheduled to be put on public display for 30 days following board approval later in the meeting.

**Business Committee**

Mrs. Hutson reported the committee met on April 10. In addition to the bill review, agenda items included an increase in lunch and registration fees, and awarding of the custodial contract; all items to be recommended for approval later in the evening.

**President's Report**

Ms. Giles:

- Extended her thank you to fellow board members for the time and commitment each of them expend in fulfilling their duties on board committees.
- Expressed her pleasure that so many of the board members are able to attend the upcoming NSBA convention in Boston. She feels the professional development opportunities available during this time make the trip very worthwhile.
- Was very appreciative of the board members' attendance during the recent Superintendent's Conference. To date, revenue received has generated over \$100,000.00 in scholarship money being awarded to deserving students in the southwest area.
- Reminded board members of the upcoming SCOPE dinner meeting on April 30.

**Report of the Superintendent of Schools**

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

Consent Agenda

- Does hereby approve the following revised policy be placed on public display until the May Board meeting:
  - 8:20—Use of School Facilities
- Does hereby accept the following donation:
  - Marian Catholic School – 16 Track Hurdles

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Action Items

Upon Superintendent Scott's recommendation, it was moved by Mrs. Doss, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve salary increases for the Educational Support Personnel for the 2012-2013 school year, as discussed during closed session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Salary Increases for Educational  
Support Personnel**

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve Perfect Cleaning as the lowest responsible bidder for the custodial contract for the 2012-2013, 2013-2014, and 2014-2015 school years, in the amounts of \$215,976.00, \$215,976.00, and \$220,295.52, respectively. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Custodial Contract**

**Registration Fees**

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Doss, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the increase in registration fees beginning the 2012-2013 school year, as recommended by the Business Committee:

- EC – PreK: No Charge
- Grades K – 2: \$70.00
- Grades 3 – 5: \$90.00
- Grades 6 – 8: \$110.00

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Lunch Price Increase**

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Young, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the increase in lunch fees to \$2.50 per full price student beginning with the 2012-2013 school year, as recommended by the Business Committee. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Information Items**

A draft of the proposed 2012-2013 school calendar will be put on public display for 30 days and brought before the board for approval at the next board meeting. Our calendar will mirror Districts 227 and 228 with our first day of student attendance Tuesday, August 21. Previously, November Parent/Teacher conferences were conducted on Thursday evening and Friday morning. This year conferences will be held on Friday evening, and Monday all day with the students also off on Tuesday, November 6, for election day, resulting in a four day weekend for the students. Staff members will use November 6 as an Institute Day. Another change was to declare the day before Thanksgiving as a day of non-attendance.

Draft of the 2012-2013 School Calendar

In addition to the many hours she spent writing and fine tuning the grant, she also wanted to acknowledge and express her thanks to the CCHEA members for the time they spent providing helpful input as to how the money should be allocated to make the optimum use of the funds. She has received notification that the district will be receiving some funding.

Race to the Top Grant

All three schools have received Certificates of Recognition for the 2011-2012 school year attesting to their fully recognized status. These certificates will be posted in the main office of each building.

Certificates of Recognition

**Supplementary Reports—Administration**

Mr. Dean reported:

**Business Manager**

Bid proposals for custodial services, regular education transportation and special education transportation were received and analyzed.

Bid Proposals

Our maintenance men used the time during Spring Break to address many maintenance issues including, but not limited to, replacing damaged tiles at Sykuta; asphaltting different areas in the school parking lots; fascade repair at Southwood; fixing a leaking roof at Sykuta; completing work orders; and cleaning up the property in and around Loretto Lane.

Spring Projects

March Summary of Fund Balances:  
Revenues: \$3,018,364.49  
Expenditures: \$1,699,552.75

Financials

Mrs. Martin was not in attendance.

**Director of Special Services**

Dr. Scott:

**Superintendent of Schools**

Congratulated Mrs. Densmore, Mrs. Doss, and Mrs. Young for completing the requirements and receiving certification for the Open Meeting Act training.

Board Members Certification

Extended a thank you to Ms. Merritt for the fantastic job she has done in coordinating the Technology Expo and Young Artists upcoming April 23<sup>rd</sup> Technology Expo and Young Artists Showcase. This will be the second informal event where we open our doors to our parents and provide the opportunity for them to visit during after school hours, and see for themselves just how talented so many of our students are. Showcase

**Supplementary Reports—  
Board of Education**

Mrs. Densmore:

- Along with other board members, attended the IASB Spring dinner meeting on April 4. She urged fellow board members to take a few minutes to complete the survey distributed during the meeting and return it to her. With so many important issues looming, i.e., resolutions, teacher pension reform, NCLB, it is important that our board members opinions on these issues are documented.
- Thanked Ms. Merritt for insuring all board members received a t-shirt distributed to all staff during the March institute.

Mrs. Turner:

- Commented on the recently held seventh grade trip to Springfield and what a rewarding educational experience it was for the students.
- Extended further congratulations to the cheerleading squad and thanked them for attending the meeting and demonstrating one of their cheers.

Ms. Giles:

- Also expressed her appreciation to the cheerleading squad.
- Thanked the parents for their role in supporting their children both educationally and in extra curricular activities.

**Adjournment**

It was moved by Mrs. McClelland, seconded by Mrs. Densmore, that the meeting be adjourned. Upon voice vote, all members voted *aye*. The meeting was adjourned at 7:40 p.m.

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M. Kay Giles, President, Board of Education

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Tamara Young, Secretary, Board of Education