

**Annotated Agenda and Order of Business  
Board of Education Meeting of June 18, 2012**

**1. Call to Order – 6:00 p.m.**

- 1.1 Roll Call
- 1.2 Pledge of Allegiance

**2. Closed Session**

2.1 Purpose

As permitted by provisions of the Open Meetings Act, 5 ILCS 120/2 et seq., it is expected that the Board will recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) collective bargaining; (3) public office vacancy; (4) hearing evidence or testimony; (5) real property; (6) setting price for real property; (7) securities and/or investments; (8) security procedures; (9) student disciplinary cases; (10) placement of students in special education; (11) litigation; (12) establishment of reserves or settlement of claims; (13) self-evaluation, practices and procedures or professional ethics; (14) minutes of meetings.

2.2 Outcome

The Board may report on matters discussed in closed session.

**Amended Budget Hearing – 6:30 p.m.**

**3. FY 12 Amended Budget Hearing**

The Board of Education has found it necessary to file an amended budget for the 2011-2012 school year. This budget has been conveniently made available to public inspection for at least 30 days prior to final action thereon. Having met the foregoing requirements, the budget document is now ready for adoption. A public hearing on the budget will be conducted after which it is anticipated that a recommendation for its approval will be tendered.

**Business Meeting – 7:00 p.m.**

**4. Approval of the Agenda**

**5. Approval of Minutes and Financial Statements**

5.1 Minutes of Meetings of the Board

The Board will consider approval of the open and closed minutes of its meeting of May 21, 2012, its Special School Board Meeting of May 29, 2012, its Business Committee Meeting of June 12, 2012, and its Executive Committee Meeting of June 12, 2012.

5.2 Disbursement Journal for June 18, 2012

The Board will consider approval of disbursements for June 18, 2012 in the aggregate amount of \$1,924,308.72 to wit: (a) accounts payable in the Educational Fund (including liability), Special Proceeds, Bond & Interest, Principle & Interest, O&M Fund, Transportation Fund, Fire Prevention/Safety Fund, and Tort Immunity Fund, totaling \$683,244.07; (b) payrolls in the amount of \$1,241,064.65.

5.3 Financial Statements for the Month Ended May 31, 2012

The Board will consider approval of its financial statements—Summary of Fund balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended May 31, 2012.

## **6. Special Presentation: Attendance Award**

Dr. Scott will present an Attendance Certificate to the school with the highest ADA percentage for the month of May.

## **7. Recognition of Public**

The purpose of this item is to: (a) provide an opportunity for the introduction of select members of the audience to the Board of Education; (b) to provide a forum for members of the public to address the Board. With respect to the latter objective, it is the aim of the Board to listen to all constituents of School District 160 who wish to be heard, subject to such time limitations as anticipated business may warrant. In order to affect this goal, the Board will generally reserve up to thirty minutes for public comment. Those who address the Board are asked to limit their remarks to three minutes or less and to refrain from reiterating points made by preceding speakers. The Board will take whatever comments are made under advisement and, as such, may not respond during this meeting.

## **8. Reports of the Board of Education**

- 8.1 Executive Committee – Mrs. McClelland, Chair
- 8.2 Business Committee – Mrs. Hutson, Chair
- 8.3 President's Report – Ms. Giles

## **9. Report of the Superintendent of Schools**

### **9.1 Consent Agenda\***

- \* 9.110 Employment—Dr. Susan Ali

It is anticipated that the Board of Education will approve the employment of Dr. Susan Ali, as Assistant Superintendent for Curriculum and Instruction, effective July 1, 2012.

- \* 9.111 Employment—Rebecca Chagnon

It is anticipated that the Board of Education will approve the employment of Rebecca Chagnon, as 8<sup>th</sup> Grade Math teacher, Southwood Middle School, effective August 17, 2012.

- \* 9.112 Employment—Eugene Hill

It is anticipated that the Board of Education will approve the employment of Eugene Hill, as 8<sup>th</sup> Grade Social Studies teacher, Southwood Middle School, effective August 17, 2012.

- \* 9.113 Employment—Parrish Smith

It is anticipated that the Board of Education will approve the employment of Parrish Smith, as 7<sup>th</sup> Grade Inclusion teacher, Southwood Middle School, effective August 17, 2012.

- \* 9.114 Employment—Danielle Montijo

It is anticipated that the Board of Education will approve the employment of Danielle Montijo, as Early Childhood teacher, Sykuta School, effective August 17, 2012.

\* 9.115 Employment—Jeffrey Minarik

It is anticipated that the Board of Education will approve the employment of Jeffrey Minarik, as Early Childhood teacher, Sykuta School, effective August 17, 2012.

\* 9.116 Employment—Gina McCauley

It is anticipated that the Board of Education will approve the employment of Gina McCauley, as Business Office Secretary, District Office, effective July 1, 2012.

\* 9.117 Board of Education Policies—Draft

It is anticipated that the Board of Education will approve the following revised policy be placed on public display:

- 4:140 – Waiver of Student Fees

\* 9.118 Resolution No. 11-333—Annual Resolution re Prevailing Wage Compliance

The Prevailing Wage Law, Section 30s-9, requires each public body, during the month of June each calendar year, to investigate and ascertain the prevailing rate of wages as defined in the Act and publicly post and keep available the same for inspection by any interested party. A resolution to meet this obligation will be advanced for approval.

\* 9.119 Payroll and Disbursement Authorization FY 2013

Authorization to officially empower the superintendent of schools, or his/her designee, to approve payroll and exceptions accounts payable check disbursed by the township treasurer is required to be renewed on an annual basis. A motion to meet this obligation will be advanced for approval.

\* 9.120 Temporary Authorization for FY 2013 Expenditures

The authorization to expend district funds emanates from the annually approved budget. In anticipation of the need to encumber FY 2013 expenditures prior to the adoption of the final FY 2013 budget document by the Board, the administration will seek authorization for certain, temporary expenditure levels.

## 9.2 Action Items

### 9.210 Salary Increases for Administration

It is anticipated that the Board of Education will approve salary increases for the Administration for the 2012-2013 school year.

### 9.211 Renewal of Insurance Package

The district's business insurance package—including its property insurance, general liability insurance, inland marine and commercial liability coverage, workers' compensation insurance, employees blanket bond, school leaders errors and omissions insurance, boiler and machinery policy, and umbrella liability coverage—renews on an annual basis. A proposal to renew the present coverage will be advanced for approval.

### 9.212 Renewal of Health Insurance Package

It is anticipated the Board of Education will approve the renewal of the health, life and dental insurance proposal for the 2012-2013 school year.

9.213 Student Code of Conduct

It is anticipated the Board of Education will approve the Draft of the 2012-2013 Student Code of Conduct as revised by the Student Code of Conduct Parent and Teacher Committee, attorney, and the Executive Committee.

9.214 Asbestos Removal Change Order

It is anticipated that the Board of Education will approve an asbestos removal change order.

9.215 2011-2012 Amended Budget

It is anticipated that the Board of Education will approve the 2011-2012 amended budget.

**9.3 Information Item**

9.310 IASB Master Board Member

9.311 GSU Principal Performance Based Evaluation Pilot

**9.4 Supplementary Reports – Administration**

9.410 Report from Business Manager Mr. Dean

9.411 Report from Director of Special Services Mrs. Martin

9.412 Report from Superintendent Dr. Scott

**9.5 Supplementary Reports – Board of Education**

**10. Adjournment**