

Meeting of the Board of Education
Country Club Hills School District 160
Tuesday, October 26, 2010

Southwood Middle School
18635 S. Lee Street
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:12 p.m. Upon roll call, members Hutson, Turner, Young, and Giles were found to be present. Absent: Densmore, Doss, and McClelland. Also in attendance: Superintendent Dr. Scott and Business Manager Peeks.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance.

Pledge of Allegiance

Closed Session

At 6:12 p.m., it was moved by Mrs. Young, seconded by Mrs. Hutson, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) the placement of individual students in special education programs; (3) litigation; (4) the sale or purchase of securities and/or investments. Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Recess to Closed Session

At 7:06 p.m., it was moved by Mrs. Young, seconded by Mrs. Hutson, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Reconvene to Open Session

[Ms. Peeks was excused for the remainder of the meeting]

Upon President Giles' recommendation, it was moved by Mrs. Hutson, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of October 26, 2010. Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Approval of the Agenda

**Approval of Minutes
and Financial Statements**

It was moved by Mrs. Hutson, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of September 28, 2010, its Executive Meeting of October 12, 2010, and its Business Committee Meeting of September 23, 2010. Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Minutes of Meetings
of the Board**

It was moved by Mrs. Turner, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for October 26, 2010, and does thereby authorize payment of expenses itemized therein, to wit:

**Disbursement Journal for
the month of October 26, 2010**

Fund

Education	\$	257,796.93
Special Proceeds	\$	100.00
Operations/Maintenance	\$	42,799.23
Transportation	\$	102,278.61
Site and Construction	\$	8,944.00
Tort Immunity	\$	38,174.57
<u>Total Accounts Payable</u>	\$	<u>450,093.34</u>

Payrolls

10/01/10	\$	307,855.96
10/15/10	\$	311,430.43

Total Payrolls \$ 619,286.39

Total Disbursement Journal \$ 1,069,379.73

Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

It was moved by Mrs. Turner, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended September 30, 2010. Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Financial Statements for the
Period Ended September 30, 2010

Dr. Scott stated that the attendance award is given to the school with the highest ADA. For the month of August/September the attendance was: 96.75%, 97.57%, and 99.22%. The highest attendance was Sykuta School. Congratulations to Sykuta!

**Special Presentation:
Attendance Award**

Upon Ms. Giles' recommendation, it was moved by Mrs. Turner, seconded by Mrs. Hutson, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *ayes*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Recognition of Public

Public Forum—Opened

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles' recommendation, it was moved by Mrs. Young, seconded by Mrs. Turner, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *ayes*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Closed

**Reports of the
Board of Education**

In Mrs. Densmore's absence, Dr. Scott reported the committee met and reviewed policies which were placed on public display, Board Goals and the revised Superintendent Evaluation form, all of which are on the agenda for approval tonight.

Executive Committee

Mrs. Hutson, reported Mrs. Turner, and Mrs. Young met with Ms. Peeks and Dr. Scott on October 21 to review the bills to be presented for payment at this evening's meeting. Discussion also ensued regarding the roof at Sykuta, the proposed tax levy, and the ADT project.

Business Committee

Ms. Giles thanked the host for the showing of the movie "Waiting for Superman". It was very informative and she highly recommends everyone seeing it.

President's Report

Report of the Superintendent of Schools

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

Consent Agenda

- Re-Employment of Lisa Calvert, art teacher, Meadowview School, effective October 25, 2010, at a salary of \$36,903.99 for 137 days, prorated from \$48,487 (Step 14/Level 3).
- Re-Employment of Pamela Duffield, art teacher, Sykuta School, effective October 25, 2010, at a salary of \$26,109.91 for 137 days, prorated from \$34,305 (Step 2/Level 1).

- Employment of Paul Krotser, art teacher, Southwood Middle School, effective October 27, 2010, at a salary of \$36,371.25 for 135 days, prorated from \$48,495 (Step 12/Level 6).

Upon roll call vote, the following members voted aye: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Dr. Scott introduced all three staff members and welcomed them to School District 160.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt the following new and/or revised policies:

Board of Education Policy—
Adoptions

- 7:40 Students, Nonpublic School Students, Including Parochial and Home-Schooled Students
- 7:90 Students, Release During School Hours
- 8:80 Community Relations, Gifts to the District
- 2:160 School Board, Board Attorney
- 4:140 Operational Services, Waiver of Student Fees
- 5:190 Professional Personnel, Teacher Qualifications
- 5:280 Educational Support Personnel, Duties and Qualifications
- 6:130 Instruction, Program for the Gifted
- 6:280 Instruction, Grading and Promotion
- 7:325 Students, Student Fund-Raising Activities

Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the following new and/or revised policies be placed on public display for thirty days:

Board of Education Policy—
Public Display

- 2:20 Powers and Duties of the Board of Education
- 2:100 Board Member Conflict of Interest
- 2:110 Qualifications, Term, and Duties of Board Officers
- 4:50 Payment Procedures
- 5:100 Staff Development Program
- 5:190 Teacher Qualifications
- 5:290 Employment Termination and Suspension
- 7:20 Harassment of Students Prohibited
- 7:180 Preventing Bullying, Intimidation, and Harassment
- 7:190 Student Discipline
- 7:200 Suspension Procedures
- 7:285 Food Allergy Management Program
- 8:30 Visitors to and Conduct on School Property

Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Upon Dr. Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby accept the monetary gift of \$800 from Alderman Ford and Comcast. Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion Carried.

Acceptance of Gifts

Upon Dr. Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the 2010-2011 Board Goals, Indicators, and Evidence Measures, as recommended by the Executive Committee. Upon roll call vote, the

Approval of Board Goals

following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles.
Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the Superintendent's Evaluation Form as revised by the Executive Committee. Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Approval of Evaluation Form

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the 8th grade Washington, D.C. trip proposal as submitted by Dr. Borishade and approved by the Executive Committee.

Approval of Washington, D.C. Trip

The question was raised as to the type of bus that will be used in lieu of air travel, if it will be a tour bus and if there will be fundraisers to help defray the \$700 per person cost. Dr. Scott stated that it will be a coach bus, and that Dr. Borishade and staff will work on additional fundraisers. If the fundraiser generates more than \$1,000, it will be brought to the Board for approval. Mrs. Turner questioned whether or not the non-uniform day will be included. The dates of the trip were changed to May 3-7, to include two additional days that were added to the trip to accommodate for the bus travel. Dr. Scott stated that fundraiser discussions are left up to the building administrator.

Dr. Scott stated that all students are encouraged to participate per Board of Education policy.

Upon roll call vote, the following members voted *aye*: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Information Items

Dr. Scott reminded the Board that due to the timeline for the tax levy, the next meeting is scheduled for Tuesday, November 9, 2010.

November 9, 2010 Board of Education Meeting

Dr. Scott thanked the Chamber of Commerce for the gift bags that were donated for all staff. There were coupons and information for businesses in the area.

Chamber of Commerce

Dr. Scott stated the District was notified on September 29 that the CSO will be terminated very soon. The Executive Committee was notified at the September Committee Meeting. If the Board of Education wants to have further discussion, please notify Dr. Scott so that it can be brought back to the Executive Committee.

CSO 45 Day Notice for City of Country Club Hills

Supplementary Reports— Administration

No report, due to the absence of Ms. Peeks.

Business Manager

Mrs. Martin reported:

Director of Special Services

We are working closely with the consultant to ensure proper implementation of the program. On Friday teachers will be pulled from classrooms who need additional help.

Read 180

On October 21st Wanda Jordan, Tonya Edwards and Ms. Martin had a phone conference to set final dates for Coaches Training. Ms. Jordan has agreed to train staff for U100 and U200 classes at no charge.

PBIS

A free dental cleaning and sealant program was held for all students in the District who returned a permission slip.

Dental Program

A meeting was held with nursing staff this month regarding the registration process and vision and hearing screening. Dr. Scott has approved vision and hearing screenings for all students in the District. All 504 Plans should be sent to the Special Education Services office.

Nursing Update

Dr. Scott reported:

Superintendent of School

In conjunction with Board Goal #1, the Scholars breakfast was held at Southwood on October 22nd, and was very well attended by parents. Students were awarded certificates and medallions for meeting and/or exceeding State Standards and were served breakfast.

Scholars Breakfast

In conjunction with Board Goal #2, partnerships were established with two organizations this month:

Organizational Partnerships

- As Mrs. Martin mentioned earlier, a dental cleaning program was held where over 250 students participated in free dental cleaning and dental sealants were applied. The program will be back in six months, free of charge, during the month of April to support students with meeting the May 15th deadline for dental exams. Dr. Karkazis is located in Evanston. As an incentive, he donated 12 Bulls tickets for October 15 and October 22 for those who returned the permission slips. Their names were placed in a raffle.
- Subway Reading Program. This program is open to students at Sykuta and Meadowview Schools. Dr. Borishade is going to try to bring this program to Southwood. Teacher information packets were delivered today and the program officially begins on November 1. The goal of the program is to support literacy development. Each month students are awarded a certificate for a free meal, if they have met the reading goal, as determined by staff.

In conjunction with Board Goals #3 and #4, our Institute Planning Committee—David Pope, Marcia Gant, Sharon Mack, Patricia Cobe, Gladys Kendrick and administrators, have scheduled a full Institute Day for November 2, 8:00 a.m. to 1:00 p.m. It is with pleasure that Dr. Scott announced the participation in the Allied Flexible Spending Program, where approximately 20 employees have signed up. Bonnie Cochrane of the Horton Group will provide an overview of the program to all staff during Institute. We will also have presentations on: Response to Intervention, Compass Learning—Learning Paths, Suicide Education and Prevention which will be presented by Riveredge Hospital, and Classroom Management based around the concept of Creating Positive Relationships.

Institute, November 2, 2010

In conjunction with Goal #1, in adding rigor to the math program at the middle school, there are approximately 25 students who attend 227 or 228 for Algebra I and Spanish. Beginning second quarter, an additional group of 25 students at the 8th grade will be taught from the high school text from District 227. Students will follow the high schools curricular Scope and Sequence and will also use the same quarterly assessments. It is our aim for all of these early bird gifted students to pass Algebra I and be placed in Geometry as a high school freshman. Accolades to Dr. Borishade and staff for being in the classrooms and in touch with the high schools.

Early Bird Program

March 24 and 25, 2011 are the conference dates for the Superintendent's Commission For the Study of Demographics & Diversity Conference 2011 to be held at the Holiday Inn Hotel and Convention Center.

Save The Date

**Supplementary Reports—
Board of Education**

Mrs. Hutson stated with the Board of Education meeting scheduled for November 9th, the Business Committee meeting will be held on Thursday, November 4, 5:30 p.m., at the District Office.

Business Committee Meeting

Mrs. Hutson asked if the Board can receive a fundraising report for the 8th grade trip. Dr. Scott stated this will be discussed during the next Business Committee Meeting.

Fundraising

Dr. Scott stated the Algebra books being used for the gifted program were donated by the high school, therefore, in conjunction with Goal #5, there was no cost to the District.

Algebra Books

Adjournment

It was moved by Mrs. Hutson, seconded by Mrs. Young, that the meeting be adjourned. Upon roll call vote, the following members voted aye: Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried. The meeting was adjourned at 7:40 p.m.

J. Kay Giles, President, Board of Education

Henrietta Turner, Secretary Pro-Tem, Board of Education