

Meeting of the Board of Education  
Country Club Hills School District 160  
Tuesday, May 24, 2011

Southwood Middle School  
18635 S. Lee Street  
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:20 p.m. Upon roll call, members Densmore, McClelland, Young, and Giles were found to be present. Absent: Doss, Hutson, and Turner. Also in attendance: Superintendent Dr. Scott.

**Call to Order and Roll Call**

The assembly participated in the Pledge of Allegiance.

**Pledge of Allegiance**

**Closed Session**

At 6:21 p.m., it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) litigation. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Recess to Closed Session

At 7:01 p.m., it was moved by Mrs. Young, seconded by Mrs. McClelland, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Reconvene to Open Session

At this time Business Manager Peeks and Director of Special Services Martin were seated.

Upon President Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of April 26, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

**Approval of the Agenda**

**Approval of Minutes  
and Financial Statements**

It was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of April 26, 2011, and its Special Meeting of May 3, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Minutes of Meetings  
of the Board

It was moved by Mrs. Young, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for May 24, 2011, and does thereby authorize payment of expenses itemized therein, to wit:

Disbursement Journal for  
the month of May 24, 2011

Fund

Education	\$	257,377.80
Special Proceeds	\$	100.00
Operations/Maintenance	\$	62,890.74
Principle & Interest	\$	50,702.12
Transportation	\$	80,377.45
<u>Total Accounts Payable</u>	\$	<u>451,448.11</u>

Payrolls

04/29/11	\$	294,803.28
05/13/11	\$	305,775.61
<u>Total Payrolls</u>	\$	<u>600,578.89</u>

<u>Total Disbursement Journal</u>	\$	<u>1,052,027.00</u>
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Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

It was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended April 30, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Financial Statements for the  
Periods Ended April 30, 2011

President Giles, on behalf of the administration and board of education, presented a gift of appreciation to the following retiring staff for their many years of service to the school district:

**Annual Ceremony Honoring  
Retiring Staff**

Sykuta School:	Tom Coti	2005 – 2011
	Lorene Dreger	1977 – 2011
	Beth Limacher	1980 – 2011
	Maureen Musso	1980 – 2011

Meadowview School:	Janet Spadoni	1978 - 2011
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Dr. Scott announced that the attendance award is given to the school with the highest ADA. For the month of April, 2011, the highest daily attendance was Meadowview at 95.12%. Congratulations to Meadowview administration and staff for a job well done!

**Special Presentation:  
Attendance Award**

Dr. Scott announced that the Math Bowl was recently held at Prairie State College. She thanked the following coaches for their dedication and countless hours of working with the students: Jennifer Berman, Lorene Dreger, Pamela Jaeger, Chardel Johnson, Leatha Stewart, and Latonya Walker.

**Special Presentation:  
Math Bowl**

Dr. Jones, Ms. Merritt, and the coaches awarded the following students for their participation:

Division A

Grade 1	Han Nguyen Kayla Robinson Mharion Mance, alternate
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Grade 2	Adam Le Sydney Lewis-Knight Paul Barnes, alternate
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Division B

Grade 3	Eva Grandberry Jordan Taylor Brandon Brown, alternate
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Grade 4	Grace Oladapo Olivia Perry Devon Stokes, alternate
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Division C

Grade 5	Mosope Kusoro Bintu Soyege Idia Obomoh, alternate
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Grade 6	Jeremy Burger Ezenna C-Madu Javon Johnson, alternate
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Dr. Scott thanked the teachers for their dedication working year after year on the Math Bowl, working to preparing the students during the day and the countless hours after school. Also thanked the parents for their commitment.

Joseph McDonnell, Bremen Township School Treasurer, presented his annual report for the fiscal year ended June 30, 2010. He began his report with an explanation of the services provided by the Treasurer's Office to the districts they serve as custodian of their general funds through a pooled investment portfolio. He went on to give an explanation of the strategies, procedures and policies used by his office to ensure maximum investment performance of these funds. Over the past 15 years, they have returned in excess of \$58 million in interest earnings to the school districts they service. In projecting interest earnings for the upcoming fiscal year, he expects returns on a cash basis to decline significantly for three primary reasons: (1) interest rates are at or near historic low levels; (2) several of the callable bonds with higher yields have been or will be called during the upcoming fiscal year, and reinvestment of these funds will most likely be at lower rates; and, (3) given the current crisis in the economy and great uncertainty in the credit markets, he will continue to invest in short-term conservative investments. He indicated all districts in the south suburbs are finding themselves in a pattern of deficit spending which then manifests itself in a continuing decrease of pooled fund balances from year to year. However, he feels confident the Treasurer's Office will be able to continue to produce favorable rates of return relative to other investment vehicles, and expressed his appreciation to the board for their continued confidence in the services provided by his office.

**Special Presentation:  
Joseph McDonnell**

Upon Ms. Giles' recommendation, it was moved by Mrs. Young, seconded by Mrs. McClelland, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

**Recognition of Public**

Public Forum—Opened

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Closed

**Reports of the  
Board of Education**

Mrs. Densmore reported a meeting was not held in May and that the next scheduled meeting is June 14, 6:15 p.m., District Office.

**Executive Committee**

No report due to the absence of Mrs. Hutson.

**Business Committee**

Ms. Giles presented committee assignments as follows:

**President's Report**

- Executive Committee: Val Densmore, Helen McClelland, Henrietta Turner
- Business Committee: Jacqueline Doss, Patricia Hutson, Tamara Young
- IASB: Val Densmore
- NSBA: J. Kay Giles
- SCOPE: J. Kay Giles
- TAB: J. Kay Giles

The committees will appoint their chairs when they meet in June. All committee assignments will be for one year.

**Report of the Superintendent of Schools**

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

- The acceptance of the resignation of Denise Peeks, Business Manager, effective June 30, 2011.
- The employment of Tiffany Norwood, as a twelve month school secretary, Southwood Middle School, effective June 8, 2011, at a salary of \$32,679 prorated for 15 days to \$1,865.35.
- The employment of Marquita Thomas, teacher aide for the 2011-2012 school year, Meadowview School, effective August 22, 2011, at a salary of \$18,411.

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve a one year extension of the milk service contract for the 2011-2012 school year, with Krystal Dairy Inc. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Milk Service Contract Extension

Upon Superintendent Scott's recommendation, it was moved by Mrs. Young, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve a one year extension of the janitorial Contract for the 2011-2012 school year, with Perfect Cleaning, to include a 2% increase. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Janitorial Contract Extension

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, does hereby approve the 2011-2012 school calendar, declaring August 24, 2011 as the first day of school and June 8, 2012 as the last day of school (including 5 snow days), as presented and appended to the official minutes of this meeting.

2011-2012 School Calendar

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried.

Dr. Scott Reported:

**Information Items**

The ADT proposal will be presented to the Business Committee in the month of June. This proposal will be for the ADT Identity Management Solutions:

ADT

- Single System in one building includes equipment and labor installation and the first year of service: \$5,288 (per school)
- District Office: Aiphone Intercom Audio/Video/Hold-up Alarm: \$3,421.58
- Annex and two buildings: Hold-up Alarms: \$2,788.67. A possible buyout of equipment would be requested on present equipment.

This was presented to the Business Committee and they requested that it go forward. Universal Breakfast piloted a program at Sykuta and Meadowview. There were time issues with staff starting at 7:45 a.m. and students arriving at 7:30 a.m. with no coverage. Therefore, at Sykuta breakfast was running from 8:00 a.m. to 8:30 a.m. which took time from the academic day. Meadowview tried to stay within the time frame, but there again, it was running into the academic day. We must have students eating before 8:00 a.m. Parents are encouraged to drop students off at 7:45 a.m. for breakfast.

Breakfast Program

The Business Committee asked for last year's bid list of vendors. If we want to rebid

Transportation

transportation, we would have to split the bid to regular and special education bids to get a more accurate cost. The bids previously submitted were all inclusive.

**Supplementary Reports—  
Administration**

Ms. Peeks reported:

**Business Manager**

The District will once again participate in the Summer Food Program. Meadowview has been the site for the past two years. However, this year we have expanded the program to include Southwood and Sykuta. Additionally the District will sponsor Country Club Hills Park District through August 6. Posters and flyers will be delivered to all schools. She applauds the District for bridging the gap during summer. The program will run from June 13 – June 30 at Sykuta and Southwood, and through August 6 at Meadowview. We continue to accept money by E-Pay for the lunch program. We do encourage parents to pay on-line.

Food Service

There will be summer construction at the schools. Sykuta will have a new parking lot Constructed. Also, the vestibules at each school will be remodeled. We needed to wait on starting these projects until after school is over for the safety of the students and staff.

Construction

We have met with the Horton Group in regards to renewing our health care package for the 2011-2012 school year. The District does pay 65% and the staff pays 35% of the cost of health care. The Horton Group has been looking at other carriers to minimize our increase; however, we are still looking at a double digit cost increase.

Health Care

Letters have gone out for outstanding book fees. Some parents were returning books at the same time letters went out. Schools are asked to remit money received to District Office immediately.

Book List

Mrs. Martin reported:

**Director of Special Services**

Four members of the Crisis Team attended a workshop at Little Company of Mary Hospital. The workshop covered such topics as factors that affect student grief, developmental needs of grieving children, and qualities teachers need to help bereaved students.

Crisis Team

The Code of Conduct Committee is in the process of reviewing and updating the Code of Conduct Book. They will be meeting on May 26<sup>th</sup> to finalize any changes.

Code of Conduct

We are in the process of amending the ARRA and IDEA grants. Placing orders for materials and equipment for the 2011-2012 school year.

Grants

Building administrators have been working as a team to get these programs implemented.

System 44 and Read 180

Dr. Scott:

**Superintendent of School**

Dr. Borishade and team participated in “Music in the Parks” at Six Flags. They entered the mixed chorus competition and took third place. This was the first time they participated in anything outside of the school district. Congratulations!

Music in the Parks

Thanks to Dr. Jones and Pam Jaeger, our students participated in the Young Authors Conference held at ISU on Saturday, May 21, 2011. Those who represented the District were:

Young Authors

First Grade: Kourtlyn Cannon  
Second Grade: Sydney Lewis-Knight  
Third Grade: Alexis Allen

We have tried to participate in past years, but were not able to because of transportation problems. Therefore, our students were not getting the experience.

Essay Contest

Wanda Comein from the City of Country Club Hills, sent information regarding a writing contest for Southwood students, being sponsored by the Veterans Commission. Mrs. Comein and another staff member who was a journalist and editor for 30 years, were amazed at how heartfelt these essays were—they expressed anger, sadness, scared, faith filled, patriotic, and hopefulness. Mrs. Comein thanked the students and staff of Southwood Middle School. The winners were as follows:

8<sup>th</sup> grade-first place-Kene Okafor; 2<sup>nd</sup> place – Cora Burden  
7<sup>th</sup> grade-first place-Jessica Collazo, 2<sup>nd</sup> place – Dontez Poe

The students, parents, and Southwood staff, will be invited to the Memorial Day Service, Monday, May 30, 2011, 11:00 a.m., at City Hall.

Commended Southwood Middle School. She was contacted by Vicki Intoe from School District 228, regarding the Early Bird Program for next year. We have 13 students in foreign language and math: Deborah Agoye, Isaac Hollis, Kevin Moore, Krystini Jones, Kuityn Porter, Stephen Brisco, Jorge Reyes, Jereal Thomas, Nathaniel Perry, Auriana McIntyre, Ke'Shariane Hawkins, Derra McWilliams, and Sophia Wright.

Early Bird Program

During the Fine Arts Festival practice, a 7<sup>th</sup> grader approached her to ask if there was anyway a high school science class can be brought to Southwood—as she and Dr. Borishade brought math to Southwood. Students are not only aiming high they are asking for more assistance.

The graduation ceremony is Friday, May 27, 6:00 p.m. Board members are asked to be there no later than 5:45 p.m. Board members have received the program—the cover was designed by 8<sup>th</sup> grade student Damontre Kazee. The keynote speaker is Jaime Poole, the incoming Principal of Rich Central High School.

Graduation Ceremony

Thank you to Ms. Peeks for her initiatives she worked on and brought to the District, students and staff, in her years with us.

Thank you Ms. Peeks

### **Supplementary Reports— Board of Education**

Ms. Giles would like to see all the wonderful things reported on tonight in the next newsletter. Dr. Scott reported she has already talked to the editor and would like to have the newsletter sent out once a quarter.

Newsletter

Mrs. McClelland reported that Meadowview did a fantastic job on their yearbook. Dr. Scott will make sure the yearbook is brought to the June meeting for everyone to see.

Meadowview Yearbook

Dr. Scott reported that the Chess Team from District 228 comes to mentor our students at Meadowview. A job well done by Ms. Merritt and Mrs. Richardson.

Chess Team

Mrs. McClelland commented on what a nice secretary day the Sykuta administrators showed their office staff—giving them flowers, candy, and acted as secretary while they went to lunch.

Secretary Day

Mrs. Densmore commented on how beautiful the Art and Music concert held at Southwood was, and what a great job the staff and students did.

Art and Music Festival

### **Adjournment**

It was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the meeting be adjourned. Upon voice vote, all members voted aye. The meeting was adjourned at 8:20 p.m.

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J.Kay Giles, President, Board of Education

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Tamara Young, Secretary, Board of Education

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