

Meeting of the Board of Education
Country Club Hills School District 160
Tuesday, July 26, 2010

Southwood Middle School
18635 S. Lee Street
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:00 p.m. Upon roll call, members Densmore, McClelland, Young, and Giles were found to be present. Mrs. Hutson arrived at 6:10 p.m., Business Manager Peeks arrived at 6:15 p.m., and Mrs. Turner arrived at 6:45 p.m. Also in attendance: Superintendent Scott.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance.

Pledge of Allegiance

Closed Session

At 6:03 p.m., it was moved by Mrs. McClelland, seconded by Mrs. Young, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) the placement of individual students in special education programs; (3) litigation; (4) the sale or purchase of securities and/or investments. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. McClelland, Mrs. Young, and Ms. Giles. Motion carried

Recess to Closed Session

[Mrs. Hutson arrived at 6:10 p.m., and Mrs. Turner arrived at 6:45 p.m.]
At 7:15 p.m., it was moved by Mrs. McClelland, seconded by Mrs. Hutson, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Reconvene to Open Session

Upon President Giles' recommendation, it was moved by Mrs. McClelland, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of July 27, 2010. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Approval of the Agenda

It was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of June 22, 2010, its Special Meeting of June 29, 2010, and its Business Committee Meeting of June 17, 2010. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Minutes of Meetings
of the Board**

It was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for July 27, 2010, and does thereby authorize payment of expenses itemized therein, to wit:

**Disbursement Journal for
July 27, 2010**

<u>Fund</u>		
Education	\$	377,588.08
Special Proceeds	\$	100.00
Operations/Maintenance	\$	82,216.56
Bonds & Interest	\$	2,812.00
Principle & Interest	\$	8,352.00
Transportation	\$	7,116.14
Tort Immunity	\$	5,988.50
<u>Total Accounts Payable</u>	\$	<u>484,173.28</u>

Payrolls

06/25/2010	\$	59,897.84
06/30/2010	\$	55,029.34
07/09/2010	\$	228,187.44
07/23/2010	\$	168,423.52
<u>Total Payrolls</u>	\$	<u>511,538.14</u>

Total Disbursement Journal \$ 995,711.42

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

It was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended June 30, 2010. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Financial Statements for the
Period Ended June 30, 2010

[Mrs. Doss arrived at 7:20 p.m.]

Upon Ms. Giles' recommendation, it was moved by Mrs. Turner, seconded by Mrs. McClelland, that the public forum part of Recognition of Public be opened. Upon voice vote, Ms. Giles declared the *ayes* to prevail. Motion carried.

**Recognition of Public
Public Forum—Opened**

Walnette Amudoaghan, 18108 Edwards, a teacher at Southwood School, voiced the following questions and concerns:

- The reconfiguration of the district has eliminated the position of Assistant Superintendent and she is concerned about the impact this will have on the district. Who will now assume responsibility for curriculum related items such as after school and summer school programs, extra curricula activities, and professional development?
- The security cameras recently installed have added a visual component to building safety, and she would like to see that feature extended to include the cafeteria.
- Access to the media center and the computer lab is only accessible via a key pad. She inquired whether teachers could be given the code so they are able to access those sites during their plan times when the person in charge is away from the area.

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the public forum part of Recognition of Public be closed. Upon voice vote, Ms. Giles declared the *ayes* to prevail. Motion Carried.

Public Forum—Closed

**Reports of the
Board of Education**

Mrs. Densmore reported the scheduled July 13 meeting was cancelled due to lack of a quorum. However, some scheduled agenda items for that meeting were discussed during this evening's Closed Session, and it is her recommendation they be approved when presented later in the meeting. The next Committee meeting has been scheduled for Tuesday, August 10, 2010, 6:15 p.m., District Office.

Executive Committee

Mrs. Hutson reported the committee members met on June 22 to review bills payable,

Business Committee

and student transportation bids.

Ms. Giles did not have a report.

President's Report

Report of the Superintendent of Schools

Consent Items Personnel Items / Certified Staff

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the employment of Daniel Earley as Physical Education teacher, Meadowview School, and an employee of School District 160, for the 2010-2011 academic year, commencing on or about August 23, 2010 and terminating on or about June 14, 2011, at an annualized salary of \$37,140, [Step 5/Level 1], said employment contingent upon: (1) Daniel Earley's compliance with all applicable laws of the State of Illinois; (2) all conditions of the Collective Bargaining Agreement then in effect with the Country Club Hills Education Association or as, from time to time, amended; (3) all stipulations of an individual contract to be signed by Daniel Earley and, on behalf of the Board of Education, by its President and Secretary. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Employment—
Daniel Earley

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the employment of Spencer Lent as Music teacher, Meadowview School, and an employee of School District 160, for the 2010-2011 academic year, commencing on or about August 23, 2010 and terminating on or about June 14, 2011, at an annualized salary of \$37,140, [Step 5/Level 1], said employment contingent upon: (1) Spencer Lent's compliance with all applicable laws of the State of Illinois; (2) all conditions of the Collective Bargaining Agreement then in effect with the Country Club Hills Education Association or as, from time to time, amended; (3) all stipulations of an individual contract to be signed by Spencer Lent and, on behalf of the Board of Education, by its President and Secretary. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Employment—
Spencer Lent

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the employment of Anthony Petella as Physical Education teacher, Southwood Middle School, and an employee of School District 160, for the 2010-2011 academic year, commencing on or about August 23, 2010 and terminating on or about June 14, 2011, at an annualized salary of \$35,213, [Step 3/Level 1], said employment contingent upon: (1) Anthony Petella's compliance with all applicable laws of the State of Illinois; (2) all conditions of the Collective Bargaining Agreement then in effect with the Country Club Hills Education Association or as, from time to time amended; (3) all stipulations of an individual contract to be signed by Anthony Petella and, on behalf of the Board of Education, by its President and Secretary. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Employment—
Anthony Petella

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the employment of Thomas Lassandrello as Health teacher, Southwood Middle School, and an employee of School District 160 for the 2010-2011 academic year, commencing on or about August 23, 2010 and terminating on or about June 14, 2011, at an annualized salary of \$36,163, [Step 4/Level 1], said employment contingent upon: (1) Thomas Lassandrello's compliance with all applicable laws of the State of Illinois; (2) all conditions of the Collective Bargaining Agreement then in effect with the Country Club Hills Education Association or as, from

Employment—
Thomas Lassandrello

time to time, amended; (3) all stipulations of an individual contract to be signed by Thomas Lassandrello and, on behalf of the Board of Education, by its President and Secretary. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the re-employment of Ashley Kuhn, Early Childhood teacher, Sykuta, for the 2010-2011 school year. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Employment—
Ashley Kuhn

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the re-employment of Steven Morton, 4th grade teacher, Meadowview School, for the 2010-2011 school year. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Employment—
Steven Morton

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the employment of Corliss Cade as school secretary, Southwood Middle School, and educational support personnel employee of School District 160, commencing on or about July 1, 2010, said employment based upon: (a) an annual rate of \$32,679 for 212 days; (b) an understanding that the foregoing representations are not a guarantee of employment of any defined duration; (c) Corliss Cade's compliance with all applicable laws of the State of Illinois and policies of the Board of Education. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Employment—
Corliss Cade

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the employment of Melvina Booker as Teacher Aide, Sykuta School, and educational support personnel employee of School District 160, commencing on or about August 23, 2010, said employment based upon: (a) an annual rate of \$17,996 for 180 days; (b) an understanding that the foregoing representations are not a guarantee of employment of any defined duration; (c) Melvina Booker's compliance with all applicable laws of the State of Illinois and policies of the Board of Education. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Employment—
Melvina Booker

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the employment of Taneesha Thomas as 8th Grade Social Studies teacher, Southwood Middle School, and an employee of School District 160, for the 2010-2011 academic year, commencing on or about August 23, 2010 and terminating on or about June 14, 2011, at an annualized salary of \$51,150, [Step 14/Level 6], said employment contingent upon: (1) Taneesha Thomas' compliance with all applicable laws of the State of Illinois; (2) all conditions of the Collective Bargaining Agreement then in effect with the Country Club Hills Education Association or as, from time to time, amended; (3) all stipulations of an individual contract to be signed by Taneesha Thomas and, on behalf of the Board of Education, by its President and Secretary. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Doss, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. *Abstain:* Mrs. Hutson. Motion carried.

Employment—
Taneesha Thomas

Facility Contract

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. McClelland, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the Lease Agreement with Southwest Cook County Cooperative Association for Special Education for the 2010-2011 school year, in the amount of \$10,000, as submitted and appended to the official minutes. Upon call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Action Items

Upon Superintendent Scott's recommendation, it was moved by Mrs. Hutson, seconded by Mrs. Densmore, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby award a one year contract to Illinois School Bus for regular and special education transportation for the 2010-2011 school year as specified in the bid summary provided and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. *Abstain*: Mrs. McClelland. Motion carried.

Student Transportation Services

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the Handbook of Principles and Procedures as revised and presented to the Board of Education. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Handbook of Principles
and Procedures

Mrs. Densmore expressed the Board's appreciation to the District's attorneys and all stakeholders who worked on editing and revising this handbook for the new school year.

Information/Discussion Items

Dr. Scott reported a TAG meeting must be scheduled soon and stressed the importance of board members attendance. With the start of the new school year weeks away, this meeting will afford the board the opportunity to address their goals for the 2010-2011 school year, and develop an action plan to move forward with implementation of their goals.

TAG Meeting Date

While not all board members will be available, the date of August 5, 6:00 p.m., at Southwood was set for the meeting.

Southwood administration have put forth a proposal for an eighth grade trip to Washington DC, May 4-6, 2011. The approximate cost of the trip for each student would be \$999 based on a participant rate of 40-50 students. Questions and concerns regarding the trip included plans for fund raising activities, payment plans to spread out the cost, using a coach bus instead of flying, refund of deposit if a student becomes ineligible to attend based on discipline or grades, and what would the criteria be for ineligibility.

Southwood Middle School
Washington DC Trip
May 4-6

Mrs. Hutson stated she was happy to see the foresight of Southwood administration in putting together this proposal so early in the school year so details and planning can be an ongoing process with sufficient time to address all issues.

Supplementary Reports— Administration

Ms. Peeks reported:

Business Manager

- The 2009-2010 school year has ended with a balanced budget. Projected revenues were \$28,720,040 and the district received \$28,997,122. Work has begun on the budget for 2010-2011 and the goal is to have a tentative budget in August. The state has indicated our General State Aid levels will remain

stabilized for the coming year with 2 payments of \$310,452 monthly. As in the previous year, everyone must work together to cut expenses wherever possible but still remain focused on providing a quality education to our students.

- All funds from the Technology Revolving Loan have been encumbered. A new thirty computer lab has been installed for use by the district, and plans are to eventually make the facility available to community members.
- Building and grounds improvements during the summer months include enclosing the dumpster areas at Southwood and Sykuta, patching and/or expanding the parking lot at Sykuta and Meadowview, improving lighting at Sykuta, completing the surveillance installation at Southwood and providing training of same on August 3rd.
- Returning student registration is scheduled for August 10, 11, and 12.
- With the reconfiguration of grade levels resulting in 6th grade students attending Meadowview for this school year, lockers have been installed for them so they do not feel slighted by not attending Southwood for 6th.
- The audit for 2009-2010 by Mulcahy, Pauritsch, Salvador and Co. began today. Preliminary data had already been provided to them per their request.

No report. Mrs. Martin is attending a Read 180 Conference in Florida.

Director of Special Services

Dr. Scott reported:

Superintendent of School

Copies of the revised Code of Student Conduct will be available for distribution during the re-registration period in August. Thanks were extended to all those who worked on this project.

Code of Student Conduct
2010-2011

One of our parents in the audience, Ms. Murphy, was recognized for all the volunteer hours she puts in during the school year, helping out wherever needed.

The Board of Education School Board Policy Manual, as revised by the IASB and the Executive Committee, and approved at the June 29th Special Board Meeting, is now available on the district website so parents have access to all board policies. Board members were asked to turn in their old manuals so they can be updated.

School Board Policy Manual

The City's Back to School Parade will take place on Saturday, August 21st. Once again the district will be participating in the parade but, rather than having a float, all participants will be walking.

Back to School Parade

Fifteen staff members who have devoted a great part of the summer diligently working on curriculum writing, have completed their project. Through their diligence, there now exists, district-wide, a clearly defined course syllabus for each of the content areas. Based on assessment tools such as ISAT and NWEA and disaggregation of same, each teacher will receive a subject framework that outlines what the standard is, what the goal is, and what needs to be done to fill the gap.

Summer Curriculum

**Supplementary Reports—
Board of Education**

Mrs. Hutson stated board members had requested a meeting with SWCASE and Mrs. Martin at tonight's meeting. Dr. Scott informed her that, with Mrs. Martin out of town attending a conference, a meeting date has not been scheduled.

SWCCCASE Visit

Two dates, August 18th and 19th, were set to afford the board members the opportunities to walk through the buildings prior to the beginning of school. Both visits will begin at Southwood, 3:30 p.m. on August 18, and 4:00 p.m. on August 19.

School Walk-Throughs

The next Business Committee meeting is scheduled for Thursday, August 19, at 5:30 p.m.

Business Committee Meeting

All those participating in the Back to School Parade were informed they need to be at the City's Operation Center at 9:30 a.m., on August 21.

Back to School Parade

Mrs. Turner inquired whether sixth graders would be given lockers now that their school of learning has changed from Southwood to Meadowview. Dr. Scott informed her that not only will these students have lockers they will also change classes, and be offered music and band. She is also working on being able to offer Spanish instruction at grades 4,5, and 6.

Sixth Grade Students

Adjournment

It was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the meeting be adjourned. Upon voice vote, Ms. Giles declared the *ayes* to prevail. Motion carried. The meeting was adjourned at 7:58 p.m.

J. Kay Giles, President, Board of Education

Jacqueline Doss, Secretary, Board of Education