

Meeting of the Board of Education
Country Club Hills School District 160
Tuesday, January 25, 2011

Southwood Middle School
18635 S. Lee Street
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:07 p.m. Upon roll call, members Densmore, Doss Hutson, McClelland, Turner, Young, and Giles were found to be present. Also in attendance: Superintendent Dr. Scott and Attorney Hernandez.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance.

Pledge of Allegiance

Closed Session

At 6:08 p.m., it was moved by Mrs. McClelland, seconded by Mrs. Densmore, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) litigation; (3) the sale or purchase of securities and/or investments. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Recess to Closed Session

At 6:55 p.m., it was moved by Mrs. McClelland, seconded by Mrs. Densmore, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Reconvene to Open Session

At this time Business Manager Ms. Peeks and Director of Special Services Mrs. Martin, were seated. Board Member Mrs. McClelland was excused from the meeting.

Upon President Giles' recommendation, it was moved by Mrs. Turner, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of January 25, 2011. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Approval of the Agenda

**Approval of Minutes
and Financial Statements**

It was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of December 14, 2010, its Executive Meeting of December 21, 2010, and its Business Committee Meeting of December 9, 2010. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

**Minutes of Meetings
of the Board**

It was moved by Mrs. Turner, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for January 25, 2011, and does thereby authorize payment of expenses itemized therein, to wit:

**Disbursement Journal for
the month of December 14, 2010**

Fund

Education	\$	259,111.28
Special Proceeds	\$	100.00
Operations/Maintenance	\$	59,835.43
Bonds & Interest	\$	900.00
Principle & Interest	\$	8,352.00
Transportation	\$	139,887.78
Site and Construction	\$	2,740.00
Tort Immunity Fund	\$	41,319.43
Fire Prevention/Safety Fund	\$	250.00
<u>Total Accounts Payable</u>	\$	<u>512,495.92</u>

<u>Payrolls</u>		
12/22/10	\$	316,726.76
01/07/11	\$	312,472.77
01/21/11	\$	289,378.03
<u>Total Payrolls</u>	\$	<u>918,577.56</u>
<u>Total Disbursement Journal</u>	\$	<u>1,431,073.48</u>

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

It was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby receive and cause to be placed on file financial statements—Summary of Fund Balance, Statement of Position, Statement of Revenue Accounts, and Statement of Expenditure Accounts—for the month ended November 30, 2010 and December 31, 2010. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Financial Statements for the
Periods Ended November 30, 2010
and December 31, 2010

Dr. Scott stated that the attendance award is given to the school with the highest ADA. For the month of December 1 to 22, 2010, the highest attendance was: Meadowview at 93.36%. Congratulations to Meadowview administration and staff for a job well done!

**Special Presentation:
Attendance Award**

Dr. Scott introduced Nicole Johnson, Spanish Teacher at Sykuta and Meadowview Schools. Ms. Johnson introduced the third grade Sykuta students who participated in a demonstration of what they have learned thus far—including the alphabet, numbers, and various words and phrases:

**Special Presentation:
Nicole Johnson, Spanish Teacher,
and Sykuta Students**

- Emmanuel Adenaya
- Eva Grandberry
- Alexis Allen
- Taylor Jordan
- Faith Chandler
- Monica Brown
- Monique Brown
- Theolar Jones

Dr. Scott thanked Ms. Johnson, students and classroom teacher, Mrs. Jaeger. She looks forward to becoming a Blue Ribbon School District—one indicator is starting with languages. Previously Spanish was only offered at Southwood, now it is at Sykuta for Gifted 1-3 grades and at Meadowview. She is looking forward to offering another language in two more years. Thank you to Dr. Jones and Mrs. Jackson for supporting the vision of the District.

Ms. Peeks introduced Mr. Edward McCormick. The annual financial report for the fiscal year ended June 30, 2010, as prepared by the certified public accounting firm of Mulcahy, Pauritsch, Salvador & Co., Ltd., was presented by Edward McCormick. He discussed the written report including a narrative and analysis of the financial activities of the district for the fiscal year ended June 30, 2010, with financial highlights as listed below:

**Special Presentation:
2010 Audit: Mulcahy, Pauritsch,
Salvador & Co.**

- The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$3,261,498 (net assets).
- Governmental activities have an unrestricted net assets deficit of \$2,346,141.
- The total net assets of the District increased by \$1,474,663 during fiscal year 2010. The majority of this increase is attributable to the increases in operating grants and contributions and an increase in property tax revenue.

- Fund balance of the District’s governmental funds increased by \$3,601,503 resulting in an ending fund balance of \$6,881,079. The majority of this increase is attributable to increases in revenue from federal funds under the American Recovery and Reinvestment Act (ARRA).
- During the current fiscal year, the fund balance in the District’s General Fund increased by \$1,943,822. Revenues received exceeded expenditures paid by \$1,663,631. Most of the reason for this increase was due to increased property taxes and general state aid.
- The District’s long-term obligations reported a net increase from \$10,000,823 to \$12,919,606 due to the District’s issuance of debt that was both an advance refunding of debt as well as new debt for capital acquisitions, improvements, and construction.

Mr. McCormick thanked Ms. Peeks and staff for all of their effort and cooperation during the audit period. He stated that if anyone had any questions, please do not hesitate to call.

Recognition of Public

Upon Ms. Giles’ recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Doss, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *ayes*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Opened

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles’ recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Doss, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *ayes*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Closed

Reports of the Board of Education

Mrs. Densmore reported the committee met December 21 with all members present. They discussed the Board retreat which was moved to June, reviewed the annual agenda calendar, and policy drafts that are on the agenda this evening for a public display approval. The next meeting is scheduled for Tuesday, February 8, 2011, 6:15 p.m., District Office.

Executive Committee

Mrs. Hutson, reported Mrs. Turner, and Mrs. Young met with Ms. Peeks and Dr. Scott on January 20 to review the bills to be presented for payment at this evening’s meeting. Discussion also ensued regarding the Loretto Lane property and a potential buyer. The next meeting is scheduled for Thursday, February 17, 2011, 5:30 p.m., District Office.

Business Committee

Ms. Giles reported that she attended the Board/Administration workshop last Saturday from 9:00 a.m. – 1:00 p.m. She thanked the administration for doing such a fine job in informing the Board of what is happening at the schools. She appreciated all of the time and effort. She also thanked Mrs. Cooper for demonstrating how the parent portal works. Mrs. Hutson and Mrs. Young concurred.

President’s Report

Report of the Superintendent of Schools

Upon Superintendent Scott’s recommendation, it was moved by Mrs. Young, seconded by Mrs. Doss, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

Consent Agenda

- The employment of Jeffrey Horn, 8th Grade Social Studies/Science teacher, Southwood Middle School, effective January 26, 2011, at a salary of \$23,55.48, [prorated from \$50,486 for 84 days], Step 12/Level 9.
- The resignation of Jamila Doxy, Teacher Aide, effective September 20, 2010.

Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Doss, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the revised School Board Annual Agenda as submitted by the Executive Committee and appended to the official minutes. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

School Board Annual Agenda

Upon Superintendent Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the following new and/or revised policies to be placed on public display until the February Board Meeting.

Approval of Policies for Public Display

- 2:60—Board Member Removal From Office
- 2:70—Vacancies on the School Board
- 2:110—Qualifications, Term, and Duties of Board Officers
- 2:125—Board Member Expenses
- 2:150—Committees
- 2:220—School Board Meeting Procedure
- 2:230—Public Participation at School Board Meetings and Petitions to the Board
- 2:260—Uniform Grievance Procedure
- 4:10—Fiscal and Business Management
- 4:80—Accounting and Audits
- 4:150—Facility Management and Building Programs
- 4:170—Safety
- 4:180—Pandemic Preparedness
- 5:10—Equal Employment Opportunity and Minority Recruitment
- 5:30—Hiring Process and Criteria
- 5:90—Abused and Neglected Child Reporting
- 5:120—Ethics and Conduct
- 5:185—Family and Medical Leave
- 5:220—Substitute Teachers
- 5:260—Student Teachers
- 6:110—Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program
- 6:140—Education of Homeless Children
- 6:210—Instructional Materials
- 6:300—Graduation Requirements
- 7:10—Equal Educational Opportunities
- 7:50—School Admissions and Student Transfers to and from Non-District Schools
- 7:60—Residence
- 7:70—Attendance and Truancy
- 7:100—Health, Eye, and Dental Examinations; Immunizations, and Exclusion of Students
- 7:280—Administering Medicines to Students
- 7:290—Adolescent Suicide Awareness and Prevention Programs
- 7:310—Restrictions on Publications

Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt *Resolution No. 10-313—Transferring Money*

Resolution No. 10-313—
Transferring Money From Education
Fund to Debt Service Fund

From the Education Fund to the Debt Service Fund in the amount of \$176,572.42, as presented to the Board of Education and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt *Resolution No. 10-314—Abatement of the Working Cash Fund to Capital Projects Fund* in the amount of \$456,767.00, as presented to the Board of Education and attached to the official minutes. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion Carried.

Resolution No. 10-314—
Abatement of the Working Cash Fund
to Capital Projects Fund

Upon Dr. Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt *Resolution No. 10-315—Suspension and Dismissal Of a Tenured Teacher*, as presented to the Board of Education. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. *Nay*: Mrs. Doss. Motion carried.

Resolution No. 10-315—
Suspension and Dismissal of a
Tenured Teacher

Information Items

Dr. Scott reported that previous discussions have taken place with the Board in regards to presenting at the Tri-Conference in November. The proposal submissions are due by February 14. Proposals will be sent in for (1) policy manual revision and (2) reorganization to improve student outcomes.

IASB Proposal for 2011-2012
Tri-Conference

A memorandum was received from the Bremen Township Treasurer Office regarding The new Illinois tax withholding table which reflects the recent 2% increase in the Illinois income tax rate. This rate was effective January 1, 2011, however, it will be effective with all payrolls processed after January 14, 2011.

Legislative Update

[Mrs. Doss left the meeting at this point—7:45 p.m.]

Supplementary Reports— Administration

Ms. Peeks reported:

Business Manager

Meadowview School has been designated as an Elite Smart Showcase School. They are One of 15 Showcase Schools across the United States to receive this designation. They were awarded a multi-touch Smart Board. They will also receive discounts on products and training.

Meadowview School

We have applied for a Children's Low Cost laptop grant on December 16th in the amount of \$271,000. We are looking forward to giving laptops to students to use at home. However, at the end of the school year they will be returned to the District.

Laptop Grant

The roofing project at Sykuta has begun. The expected completion date is April.

Building & Grounds

Food service saw a slight increase over previous month. Students can pick 3 of the 5 offers.

Food Service

A meeting was held with Cook Illinois and a representative from each school. Compliments were given to the administration for working with them. They have noticed a change in our students' attitudes. Our next meeting is March 18.

Transportation

We continue to monitor our expenses with revenues. As of December 31st our revenue is \$8,787,653 with expenditures at \$7,824,171. We are keeping on track to end the year with a balanced budget.

Financials

Mrs. Martin reported:

Attended a workshop with the Early Childhood teachers. Teachers are very excited in learning standards Creative Gold—looking forward to implementing in the early childhood program.

Dr. Scott reported:

Read a letter received from a substitute teacher commending the staff and students.

The District hosted the third annual all district spelling bee. Following are the winners:

1st place: 4th grade student, Jordan Couch

2nd place: 6th grade student, Amina Allen

3rd place: 5th grade student Samenna Hendricks

All students will be presented with medallions and trophies at the February meeting. Congratulations to Meadowview School and Mrs. Stewart, classroom teacher, for producing the first place winner.

Everyone has received the brochure regarding the Superintendent's Commission Conference to be held March 24 and 25 at Tinley Park Convention Center. Thursday evening, March 24, board members will be honored at a reception. All board members will be registered for this. If you need additional brochures please contact Ms. Giles or Dr. Scott.

The District Newsletter went out. Dr. Scott commended editor Denise Faris, for the fine quality. If you know of any business in the community that would like to distribute our newsletter, please let me know.

Director of Special Services

Early Childhood Workshop

Superintendent of School

Commendation Letter

Spelling Bee

Superintendent's Commission

Newsletter

Supplementary Reports— Board of Education

Mrs. Densmore reminded the Board of the upcoming legislative breakfast being held on Saturday, February 5, in Lemont. She strongly encourages everyone to attend.

Mrs. Hutson asked if we could secure advertising for the newsletter to help defray the cost. She also had some questions on the laptop grant. Are they covered by insurance, will the students give a deposit to receive one, will teachers receive them, what grade level.

Dr. Scott stated they are for grades 7 and 8, they will be covered under the District insurance policy, there will be no deposit, and teachers will receive them also.

Reconvened Closed Session

At 8:00 p.m., it was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the Board will recess to a continuation of the previous closed session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Recess to Closed Session

At 8:40 p.m., it was moved by Mrs. Young, seconded by Mrs. Turner, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Doss, Mrs. Hutson, Mrs. McClelland, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Reconvene to Open Session

Adjournment

It was moved by Mrs. Young, seconded by Mrs. Turner, that the meeting be adjourned. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried. The meeting was adjourned at 8:41 p.m.

J. Kay Giles, President, Board of Education

Jacqueline Doss, Secretary, Board of Education

Y:\WP\BOE\FY11\MN012511.doc