

Meeting of the Board of Education
Country Club Hills School District 160
Tuesday, December 14, 2010

Southwood Middle School
18635 S. Lee Street
Country Club Hills, Illinois

The meeting was called to order by President Giles at 6:10 p.m. Upon roll call, members Densmore, Hutson, Turner, Young, and Giles were found to be present. Absent: Doss and McClelland. Also in attendance: Superintendent Dr. Scott, Business Manager Peeks. Special Education Director Martin arrived after closed session.

Call to Order and Roll Call

The assembly participated in the Pledge of Allegiance.

Pledge of Allegiance

Closed Session

At 6:12 p.m., it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board recess to closed session to consider information regarding: (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; (2) the placement of individual students in special education programs; (3) litigation; (4) the sale or purchase of securities and/or investments. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Recess to Closed Session

At 6:40 p.m., it was moved by Mrs. Turner, seconded by Mrs. Young, that the Board reconvene to open session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Reconvene to Open Session

Ms. Peeks, Business Manager, presented the following information:

Tax Levy Hearing for 2010

The amount of the 2009 tax levy was \$6,121,199. The 2010 tax levy is \$6,419,384 which is a 4.87% increase. Last year we actually received \$6,039,991 from the levy. This levy will not require any additional tax increases. Levied money goes in and then goes out. There are three funds that are funded from the tax levy: IMRF, Social Security, and Liability. You cannot transfer in or out of these funds. We have kept the numbers very conservative—our revenue and expenditures are balanced. Our collection rate is approximately 84-85%.

Ms. Peeks recommended that the Board of Education approve the 2010 Tax Levy in the amount of \$6,419,384 as presented.

President Giles opened the floor to the public. Noting that all members of the audience were offered the opportunity to speak, and upon Ms. Giles' recommendation, it was moved by Mrs. Turner, seconded by Mrs. Young, to close the floor for the tax levy hearing. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Upon President Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the agenda for the meeting of December 14, 2010. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Approval of the Agenda

Approval of Minutes and Financial Statements

It was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the minutes of its meeting of November 9, 2010, its Executive Meeting of November 16, 2010. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Minutes of Meetings of the Board

It was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the disbursement journal—including imprest, accounts payable and payroll expenditures—for December 14, 2010, and does thereby authorize payment of expenses itemized therein, to wit:

Fund

Education	\$	430,884.33
Special Proceeds	\$	100.00
Operations/Maintenance	\$	53,709.05
Principle & Interest	\$	8,352.00
Transportation		157,323.77
Site and Construction	\$	34,750.50
<u>Total Accounts Payable</u>	\$	<u>685,119.65</u>

Payrolls

11/12/10	\$	317,016.24
11/24/10	\$	307,422.47
12/10/10	\$	312,353.52
<u>Total Payrolls</u>	\$	<u>936,792.23</u>

Total Disbursement Journal \$ 1,621,911.88

Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Dr. Scott stated that the attendance award is given to the school with the highest ADA. For the month of November the attendance was: Southwood—93.13%; Sykuta—97.457%; and Meadowview—98.27%. Congratulations to Meadowview administration and staff!

**Special Presentation:
Attendance Award**

Recognition of Public

Upon Ms. Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Young, that the public forum part of Recognition of Public be opened. Upon roll call vote, the following members voted *ayes*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Opened

Cleo Jamison, 17730 Michael, has a son at Southwood who has occasionally had issues. He commends the teachers and administration for their continued efforts and support.

Noting that all members of the audience who wished to address the Board were offered the opportunity, and upon Ms. Giles' recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the public forum part of Recognition of Public be closed. Upon roll call vote, the following members voted *ayes*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Public Forum—Closed

**Reports of the
Board of Education**

Mrs. Densmore reported the committee met November 16 with all members present. They reviewed the Annual Board Agenda Calendar, and potential board member training. The next meeting is scheduled for Tuesday, December 21, 2010, 6:15 p.m., District Office.

Executive Committee

Mrs. Hutson, reported Mrs. Turner, and Mrs. Young met with Ms. Peeks on December 9 to review the bills to be presented for payment at this evening's meeting. Discussion also ensued regarding the proposed tax levy, and the reinstatement of extra curricular activities.

Business Committee

Ms. Giles reported that she attended the Bremen Township Treasurer's meeting with

President's Report

Dr. Scott. She highly recommended that other board members attend the next meeting.

Report of the Superintendent of Schools

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the consent agenda as follows:

Consent Agenda

- The employment of Rosie Thornton, second grade teacher, Sykuta School, effective December 15, 2011, at a salary of \$20,178.73, [prorated from \$35,264 for 103 days], Step 1/Level 5.
- The employment of Tiphani Lenoir, teacher aide, Sykuta School, effective November 29, 2010, at a salary of \$16,096.55 [prorated from \$25,195 for 115 days].
- The employment of Dina Porter, teacher aide, Sykuta School, effective November 29, 2010, at a salary of \$16,096.55 [prorated from \$25,195 for 115 days].
- The employment of Bernice Wells, teacher aide, Sykuta School, effective November 29, 2010, at a salary of \$16,096.55 [prorated from \$25,195 for 115 days].
- The employment of LaRhonda Cooper, District Floater, effective December 15, 2010, at a salary of \$14,335.20 [prorated from \$26,326 for 120 days].

Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Turner, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 10-311, Approval of 2010 Tax Levy, as presented to the Board of Education and appended to the official minutes. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Resolution No. 10-311—
Approval of 2010 Tax Levy

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby adopt Resolution No. 10-312, 2011 School Board Meeting Calendar, for the period January 2011 through December, 2011, as presented to the Board of Education and appended to the official minutes. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Resolution No. 10-312—School
Board Meeting Calendar

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the 2011 mileage rate at .51 cents per mile, as set by the Internal Revenue Service, effective January 1, 2011. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Mileage Rate—2011

Dr. Scott reported that Sykuta and Southwood are following the Wiseways—they look at Smart indicators. We are basing the SIP on the specified Smart Indicator as opposed to Meadowview—who is still using the old format—it is what we believe would help the school, they are also published on-line. Upon Dr. Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the School Improvement Plans for Sykuta School, Meadowview School, and Southwood Middle School, as presented and supported by South Cook Intermediate Service Center. Upon roll

School Improvement Plans

call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion Carried.

Upon Dr. Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby accept the Thanksgiving dinner donations that were distributed to 14 School District 160 families from Hazel Crest Assembly Church, 17801 South Cicero Avenue, Bishop Eddie Richards, Pastor, and Bishop Charles E. Davis, Diocesan. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Acceptance of Gift

Upon Superintendent Scott's recommendation, it was moved by Mrs. Densmore, seconded by Mrs. Hutson, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby approve the re-establishment and/or the establishment of Student Council at all schools, National Elementary Honor Society at Meadowview, and Academic Competition sponsors for Math Bowl and Spelling Bowl at all schools. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Extra Curricular Activities

Upon Superintendent Scott's recommendation, it was moved by Mrs. Turner, seconded by Mrs. Young, that the Board of Education, School District 160, Country Club Hills, Cook County, Illinois, does hereby set, pursuant to provision 3 of the Superintendent's Contract, the superintendent's salary effective January 1, 2011 through June 30, 2011, as determined by the Board of Education in closed session. Upon roll call vote, the following members voted *aye*: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried.

Superintendent Contract for 2011

Information Items

Dr. Scott reported that school comparison data showed that students scored at least 20 on ACT and that they want feeder districts to be on board--
Rich Central – 39
Rich East – 44
Rich South – 49.2

Rich Township District 227
Articulation Update

During January the Map test will be re-administered. The assessment will indicate where our students are academically prior to the administration of ISAT. Fall projections indicated that students did not lose mastery of skills over the summer months. Our expectation level is set at 85%.

A meeting was held with Dr. Borishade and the Math team. She is very excited about the partnership with the South Cook Intermediate Service Center. Dr. Borishade is the District's math leader, and the teacher leaders are Correy Short at Meadowview and Lauren Tang at Southwood.

SCMI Update

Dr. Borishade listed short term goals as:

- Strengthen participating districts capacity to support mathematics improvement.
- Strengthen cross-district collaboration.
- Continue support of district administrators and teacher leaders; expand involvement of other classroom teachers.
- Increase implementation of initiative-directed activities.

Long term goals:

- Establish communities of school districts and practitioners in west and south cook county that work together on mathematics improvement and seek joint solutions to commonly held problems involving the preparation for algebra in the middle grades and the teaching of algebra in 8th and 9th grades.
- Strengthen districts capacity to support improved mathematics instruction and retain highly qualified staff.
- Improve student outcomes and success in mathematics.

Every month the students are asked to complete a task. They have a math coach that meets with them. The students are very interested in written feedback—they like to see a letter grade and written feedback.

There should be professional development starting in February for the teachers.

Dr. Scott stated the Executive Committee meeting is next Tuesday at which time the Committee will do a second read through on the annual agenda. If board members have any changes please let Mrs. Densmore know so that the adjustments can be made at this next meeting.

School Board Annual Agenda

**Supplementary Reports—
Administration**

Business Manager

Winter Break Cleaning

Ms. Peeks reported:.

During winter break, Perfect Cleaning will start cleaning Meadowview on December 23, then on to Southwood, ending with Sykuta on January 3 and 4. The gym floor at Sykuta will also be repaired during this time.

The tax bills went out late in November. We have received a few tax dollars--\$65,000 from 2008 and \$200,000 from 2009. A large payment is anticipated in January.

Tax Bills

No report.

Director of Special Services

Dr. Scott reported:

Superintendent of School

Mrs. Martin did not have a report, however, she has been working very diligently behind the scenes on many projects.

We are looking at February 18 and 19, or February 25 and 26, with Dr. Edwards. After some discussion, it was decided that February 18 and 19 would be the better dates.

Board Retreat

Suggested dates for January are the 22nd or the 23rd. This will be a one day retreat. After discussion, it was decided to schedule the retreat for January 22nd, Southwood Middle School.

Administrative/Board Retreat

Sykuta's winter concert was held on December 8, and was well attended by students, parents and staff. Former Board Member Mrs. Oliver was also in attendance. Southwood's winter concert is Thursday, December 11, 6:00 p.m., and, Meadowview's concert is Monday, December 20, at 6:00 p.m.

Winter Concerts

Thirteen new teachers will be participating in a 9 week, online, study course to learn how to create and implement behavior intervention plans and will be engaged in feedback and reflection conversations with a peer coach. This course will also support their understanding of students internalizing and externalizing behaviors. The course is open to all teachers new to the district as well as their assigned mentors and buddies.

PBIS Training

Attended a school board president and superintendent networking meeting on December 9. Jim Bartley, Attorney from Klein, Thorpe, and Jenkins gave a presentation on the role of the board relative to school district legal matters. The focus for most legal matters was in relation to discipline matters.

Networking Meeting

Attended the Title I Directors conference in Springfield. Possible changes were discussed regarding the expenditure reporting system. Presently expenditures are reported quarterly, the change would be to report as you spend. More information will be forthcoming from ISBE.

Title I Directors Meeting

Attended a school tour during the school board conference in November. The school was a Gifted Academy. They were very similar to us. Highlights included class size of 30 plus at all grade levels, Glencoe is used for math, French and Latin are preferred languages taught, an outstanding Show Choir and Dancers who compete annually.

School Tour

Accolades to Meadowview administrators, Merritt and Richardson, for their wonderful newsletter. As indicated in the newsletter, teachers are volunteering to do services which we will now be paying them for—band, basketball, etc. I commend Meadowview for bringing all these activities to Meadowview students.

Meadowview Newsletter

Southwood experienced a basketball event—the coaches took the team to a Northwestern Basketball game to have them experience sportsmanship and how a team functions. The students received hats, had a free throw event, and were able to take pictures with the team. It was a wonderful experience for all.

Basketball Event

Supplementary Reports— Board of Education

Mrs. Turner questioned the amount of bus suspensions reported. Dr. Scott stated that the District is holding firm to the Student Code. Parents are brought in and review the bus tapes with the administrators. Parents are supporting the school district.

Mrs. Hutson commended Meadowview for all of their outstanding fundraisers—they recently held one at Fuddruckers.

Adjournment

It was moved by Mrs. Densmore, seconded by Mrs. Young, that the meeting be adjourned. Upon roll call vote, the following members voted aye: Mrs. Densmore, Mrs. Hutson, Mrs. Turner, Mrs. Young, and Ms. Giles. Motion carried. The meeting was adjourned at 7:50 p.m.

J. Kay Giles, President, Board of Education

Valeria Densmore, Secretary Pro-Tem, Board of Education